

## MNICS Task Force Meeting

4/18/2019

0930-1200

MIFC 3 or Conference Call 1 available – 888.742.5095; code 856 204 8339

**Attendees:** Seth Grimm, Cory Berg, Ron Stoffel, Kurt Fogelberg, Chase Marshall, Rebekah Luedtke, Natasha Woodwick, Leanne Langeberg

**Special guests:** Brian Wise Forest Service, Shelly Serich

**Absent:** Roy Holmes

### AGENDA ITEM (NOTE: These are in no particular order)

### NOTES

<p><b>MIFC Building &amp; Budget</b></p>	<ul style="list-style-type: none"> <li>• Staircase project is complete.</li> <li>• Request to replace front building sensor lights, estimate \$1142.84. Task Force approved.</li> <li>• Generator’s faded LED screen must be replaced with controller, estimate \$6,000. Generator turned off as scheduled last month. It has reached its 15<sup>th</sup> year of a 25 year lifespan. Task force approves controller replacement. Task Force agreed to start setting aside funding for new generator.</li> <li>• Darly Dean will attend the October Task Force meeting to discuss facility master plan.</li> <li>• Security Plan - discussed security locked doors, and layout of the front desk to better accept training participants and visitors. Task Force will ask the building committee for copy of the security report.</li> <li>• Brian and Shelly will complete generator expense paperwork.</li> <li>• Active 911 payment is due in July.</li> </ul>
<p><b>Update on T3 IMTs</b></p>	<ul style="list-style-type: none"> <li>• ICAP applications closed Friday and new applicants will be alternates.</li> <li>• Team contact lists will be posted to mnics.org next week</li> <li>• Individual team Firenet email isn’t possible, but each team will have a google drive and chat function. Working on creating one Google Drive for use by all three teams (requested by IC’s). All rosters and contact lists will be loaded into Firenet accounts.</li> <li>• Conference call next week with ICs discussed the changes for the SOGs, the appendix, and roster.</li> <li>• Individual team members need to list themselves available in ROSS locally.</li> <li>• Team meeting last week went well. Positive feedback on the face-to-face meeting.</li> <li>• NIMO Scenario – week of June 10<sup>th</sup>, 2019 – coordinated by FS, open to interagency. Scenarios will include boundary water examples. Tom Roach can share more with the TF and teams.</li> <li>• TF request for 2020 the Type 3 teams be available in mid-August. TF agreed 2020 and will also run the spring rotation through mid-June to cover the Academy. Will leave the rotations as-is this year.</li> </ul>
<p><b>Other</b></p> <ul style="list-style-type: none"> <li>- MNICS Priority Trainee list?</li> <li>- Academy IMT</li> </ul>	<p>Academy IC</p> <ul style="list-style-type: none"> <li>• Rebekah sent an email requesting availability to lead Type 3 team. Ron Guck is available as a last resort. Edgar, Roach and Petrack are likely not options because they’re instructing, Ernie Schmidt is attending a course.</li> </ul> <p>Priority Trainees</p>

<ul style="list-style-type: none"> <li>- MNICS Training Safety Plan</li> <li>- Military Medial Kits</li> </ul>	<ul style="list-style-type: none"> <li>• For 2019 high priority will be placed on individuals who have task books to sign off and can mobilize with teams. There is no current MNICS priority training list to pull from, and one hasn't been in place since 2016. For 2019 Tasha and Rebekah will ask each individual trainee where they are at with signing off their task books.</li> <li>• Will request the training working team to pull together a new MNICS priority training list for 2020 that is based on agency wishes and needs.</li> <li>• Task Force will invite training working team to the next TF meeting to figure out the training process.</li> </ul> <p>Registration for the academy</p> <ul style="list-style-type: none"> <li>• 2019 academy doesn't require a master record like other academies. TF feels the first come first serve process isn't appropriate. TF wants applicants to be vetted to assure courses are offered to those who need them.</li> <li>• TF suggests to incorporate the NWCG nomination form, which requires a supervisor's approval and lists qualifications for completed coursework and fire experience. TF recognized this could limit those who do not have NWCG red card quals. TF also recognizes payment for courses can't happen until vetted.</li> <li>• To minimize workload for training coordinator and Meadow, the training working team can support this effort.</li> <li>• TF will table conversation in hopes of getting corrected for the 2020 Academy.</li> </ul> <p>Safety plan for MNICS Trainings</p> <ul style="list-style-type: none"> <li>• HSEM as MNICS member can host trainings at MIFC.</li> <li>• Any meeting held by a MNICS partner that can result in potential protest or safety concern, the host agency must provide a safety action plan to the TF for approval.</li> <li>• The Forest Service LEO advised for any meetings that could result in protest, the following must be in place: a secure sign-in process, move vehicles to the back of the building, and establish a dedicated protest area.</li> <li>• MNICS Action item – develop a security plan that addresses access into the building, where the blind spots exist, and include a protest plan and present to any agency requesting to host a training. If any agency is uncomfortable with the plan the alternative is to find an alternate location.</li> <li>• Chase will request the FS LEO to meet with the TF to advise how to address in the plan any voids in security, and any templates policies or procedures to include.</li> <li>• Brian Wise will check Kaase's computer for any previously written plans.</li> </ul> <p>Field Medical Bags</p> <ul style="list-style-type: none"> <li>• Three or four military grade medical bags are available for medical unit leaders, crews and teams. The kits are required to have a certain number of things and the med unit leaders can determine what's appropriate to keep in each bag.</li> </ul>
<p><b>Individual Agency Updates</b></p>	<ul style="list-style-type: none"> <li>• DNR – Kaase's job will be reposted, mid-June. First fire aircraft and drone event on Tuesday.</li> <li>• FWS – Full scale burning Sunday or Monday. Small wildfire in Sherburne. Prelim budget at the Region, preparedness funding was less this year. Still waiting on a GS-11 to be posted at MN Valley. Good to go for the field season. Still using the agreement with the Chippewa &amp; Superior NFs</li> <li>• NPS – unable to hire seasonals this year. Zone FMO is working with Boise to focus on equipment.</li> </ul>

- FS – Boy River Unit RX burn tomorrow. Just under 4,000 ac. Saturday or Monday are the backup days. Budget seeing a significant reduction, region will allow money to be moved around. Will not move forward with large mechanical work. Hiring process has halted at 42 seasonals and will be down by 12 this year. AD's still moving forward with plan to take on 30 Ads. Those that haven't supported the forest or type 2 teams will be let go and replaced with new ADs expressing interest.
- BIA – Rx burning at Red Lake – not too many fires. Hopeful burning will be completed this weekend. Looking to fill a position at Seth's shop. The funding should be transferred for the agreement with the Chippewa NF. The Master agreement is with Paul who is talking to the HSEM today, and Maris will send out for signatures. We will have a MNICS operating plan that will include an MOU between the BIA and DNR with specifics details for each reservation. Corey will verify that the Tribes are o.k. with not being signatories.
- Rebekah – Border meeting May 2<sup>nd</sup>, via conference call. Reminder the border agreement is due in June. The BOD has not officially agreed to a June meeting. Submit your reservations to the Day's Inn International Falls for June 19<sup>th</sup> rooms are booking fast. Rebekah will talk about crew boss numbers at the next meeting.
- Tasha – doing a D110 at end of May – announcement coming out soon.
- Leanne – no additional updates.
- A proposal submitted to create a Tom Kaase unsung hero award, for the people that fill in all the details for conferences and special events.

*Next meeting: May 16<sup>th</sup> at MIFC*