

## September 2018 Task Force Meeting

9/27/2018

0930, USFWS – Detroit Lakes (1732 North Tower Rd)

Conference Call 1 available – 888.742.5095; code 856 204 8339

Attendees: Seth Grimm, Cory Berg, Ron Stoffel, Kurt Fogelberg, Chase Marshall, Roy Holmes, Rebekah Luedtke, Natasha Woodwick Guest: Dan Paulson

### AGENDA ITEM

### NOTES

<p><b>Building / Budget Update</b></p>	<ul style="list-style-type: none"> <li>• Tom Kaase, Brian Wise and Shelly Serich shared the building and budget update. Construction is currently underway on splitting Debbie Hahn’s old office into 2 and moving the doorway in the new center manager’s office (thanks to the NPS carpenters for this). No issues to note. Budget was discussed, also no issues to note or changes made, approved. Building update approved, no changes or additions.</li> </ul>
<p><b>IMT Trailers &amp; Computers</b></p>	<ul style="list-style-type: none"> <li>• Tom Kaase brought up the idea of downsizing the MNICS trailer fleet since the T2 IMTs are going away. Currently there are 9 trailers being housed at MIFC.</li> <li>• Option would be to get rid of some (not all) through the FEPP program, keeping some for T3 IMT use. Another option is to transfer cost to EACG if they wish to stage them for T2 use.</li> <li>• The existing 3 computer kits, switch kits and 9 printers are also in the same situation.</li> <li>• <b>Tabled for now</b> until T3 IMTs are established and given options on what they want.</li> </ul>
<p><b>Radio update</b></p>	<ul style="list-style-type: none"> <li>• Pat Coughlin requested permission to return the Moto-bridge equipment back to MNDOT since Motorola will not be supporting the program anymore. Approved.</li> <li>• Pat and Dave Jalonon are working on the USFS/DNR interface in the building, and in bringing Two Harbors DNR into MNCC Operations.</li> <li>• <b>ACTION ITEM</b> - A coverage analysis and map should be done after the 3 new base stations, which are expanding coverage of National FF, are completed at Wannaska, Park Rapids, and Carlos Avery.</li> <li>• These 3 base stations cost roughly \$13,500/ each and the USFS, DNR and BIA should be covering one. USFS has yet to input any money towards the project. Base stations are being purchased through the state with COOP funds. They will go on the MNIT fleet, which will require a monthly fee. Bid has been awarded for doing the work.</li> </ul>
<p><b>MNICS &amp; IMT Meeting</b></p>	<ul style="list-style-type: none"> <li>• Kaase got one bid back for hosting the MNICS meeting – it will be at the Holiday Inn again. Rebekah will work with Kaase when sending out the save the date, adding more content and information. Task Force</li> </ul>

	<p>members are encouraged to forward that save the date to their agencies when it comes out.</p> <ul style="list-style-type: none"> <li>○ Agenda was shifted slightly to accommodate more time for the IMT discussion on Wednesday afternoon.</li> <li>● February IMT agenda- Kaase has gotten permission from EACG to plan the meeting. Working on request for bids now. EACG should be setting the agenda.</li> </ul>
<p><b>Annual Report</b> <b>Annual Awards</b> <b>Annual Working Team assignments</b></p>	<p>Request for annual report submissions and annual award nominations will be distributed soon (occurred on 9/28). Award nominations will be reviewed at the October meeting (those to date). Working team assignments will also be distributed to the teams in early November. A couple of suggestions – T3 logistical needs and MNCC operations.</p> <p><b>ACTION ITEM:</b> TF members should be thinking about award nominations, and any assignments for the working teams for 2019.</p>
<p><b>Interagency T3 IMT assignment</b></p>	<ul style="list-style-type: none"> <li>● Dan Paulson was present to give an update to the working team assignment assigned to the Ops WT. Met via phone last week and have a shell of a committee started. May want to consider more representation from other sections besides operations.</li> <li>● Discussed and clarified the intent of the assignment and committee – <ul style="list-style-type: none"> <li>○ First - organized and structured teams to support of all MNICS agencies in-state.</li> <li>○ T2 IMT feeder program</li> <li>○ Training platform</li> <li>○ National surge capacity</li> </ul> </li> <li>● Tasha will sit on the committee as a MNCC/ TF rep.</li> <li>● Committee should expect an obligation to the committee for 1 year.</li> <li>● <b>ACTION ITEM</b> – Expect to discuss at the November TF meeting for an update before going to the BOD in December.</li> </ul>
<p><b>Agreements</b></p> <ul style="list-style-type: none"> <li>● <b>FY19 Cooperative Agreement</b></li> </ul>	<ul style="list-style-type: none"> <li>● Rebekah shared the draft FY19 MNICS/MIFC Financial Operating Plan. This has already been sent to each agencies budget specialists.</li> <li>● Chase Marshall had some concerns regarding the shared positions and fair share contributions. <b>ACTION ITEM:</b> Rebekah will work on developing a report on MNICS contributing positions and cost break-down.</li> <li>● <b>ACTION ITEM: Tabled for now.</b> Review and work on getting signed by December meeting.</li> </ul>
<p><b>2019 Governor’s Conference</b></p>	<ul style="list-style-type: none"> <li>● Roy Holmes brought up the idea of MNICS having a vendor booth at the 2019 Governor’s Conference in the Twin Cities. Would likely look to the MNICS LOFRs and PIOs to staff. <b>Tabled until October.</b></li> </ul>
<p><b>Other</b></p> <ul style="list-style-type: none"> <li>● <b>MNCC logo</b></li> </ul>	<ul style="list-style-type: none"> <li>● Due to BJ Glesener taking a work out of class position starting 10/10, Ron Stoffel asked of the other agencies if they, or any of their staff,</li> </ul>

<ul style="list-style-type: none"> <li>• <b>MNICS training instructors</b></li> <li>• <b>Fire behavior coverage</b></li> <li>• <b>Carson Berglund dedication</b></li> <li>• <b>EMAC presentation to TF</b></li> <li>• <b>T2 IMT management for remainder of 2018</b></li> </ul>	<p>would be available to over fire behavior during his absence. Other TF members took note and will see who's available.</p> <ul style="list-style-type: none"> <li>• Ron inquired with other TF members about doing the dedication of the MIFC training room to Carson Berglund at the October meeting. Agreed upon. Stoffel will work with Kaase to plan.</li> <li>• Ron asked for the other agencies to consider making staff available for instructing and becoming lead instructors to help Todd Manley out. All agreed.</li> <li>• Tim Oland had inquired recently if the TF, and others, would be interested in learning more about EMAC – emergency management assistance compact. It was agreed upon to invite Jacob Beauregard to a meeting after the first of the year.</li> <li>• Rebekah inquired on how to handle the rest of the T2 IMT rotations for the remainder of the 2018 season after the retirement of the other ICs. Agreed to maintain status quo with rotations and will search for an alternate IC to take over Team Red.</li> <li>• Tasha and Rebekah brought forth an idea to develop an MNCC logo by contest. Approved.</li> </ul>
<p><b>Agency Updates</b></p>	<p><b>BIA:</b> FMO (vice Greg Peterson) position will be hitting the streets soon. The USFS/ BIA RX agreement is currently at R9. Activity has slowed.</p> <p><b>HSEM:</b> Nothing to report</p> <p><b>FWS:</b> Quiet, working on year end stuff. Jason Ferguson was hired as a career seasonal at Fergus Falls; Javier Funtres Mattson was hired as a career seasonal at Fergus Falls. Morris Fire Program Technician position is in the interview process. Recruiting for a GS 9 Fire Management Specialist at Glacial Ridge/Rydel NWR.</p> <p><b>USFS:</b> Mike Klick is starting Monday as the CPF ZFMO based in Walker. Fire hire going on. Rain has lessened RX opportunities. Budgets swept for fire borrowing. All funding currently being managed out of R9. Working on filling a GS-9 in Deer River. New R9 fire director, Steve Miller, is on. Patty Johnson is currently on a detail.</p> <p><b>NPS:</b> Quiet. Regional reorganization supposed to be taking effect on 10/1.</p> <p><b>MNDNR:</b> BJ Glesener is taking a work out of class to Warroad starting 10/10 for 6 months as area supervisor. Interviews for the MNICS PIO will occur on 10/11 &amp; 10/12. Wade Mapes took the Central Region Fire Program, vacated by Mark Wurdeman.</p> <p><b>MNCC:</b> currently about 30 individuals out on assignment.</p>

Next meeting: October 25<sup>th</sup> @ MIFC