

MINNESOTA INCIDENT COMMAND SYSTEM



Date: September 4, 2018
To: All MNICS agency personnel
From: MNICS Board of Directors and Task Force
Subject: Incident Management Teams for 2019

Starting in 2019, the Minnesota Incident Command System (MNICS) Task Force and the Minnesota Interagency Coordination Center (MNCC) will no longer be recruiting for, or rostering, Type II Incident Management Teams (IMTs). Instead, the existing MNICS IMTs and Eastern Area IMT will be consolidated to create two teams available for geographical and national use. They will both be coordinated, managed and dispatched by the Eastern Area Coordination Center (EACC).

Going forward, MNICS' focus will be on establishing and fostering interagency Type III IMTs. These teams will be more flexible and able adapt to incident needs and will have a larger workforce to recruit from. We encourage all of you who have been working with the MNICS Type II IMTs to apply for the EACC teams. For those wishing to not be available nationally with the EACC teams, we encourage your participation with the MNICS Type III teams. An enrollment period for the Type III Teams will be opening after the EACC Type II Teams are rostered. More information will be available at the MNICS annual meeting in December.

We recognize this is a significant change to MNICS IMT management. The foundation established through our Type II teams has been a significant contribution to the MNICS organization, however in an effort to maintain relevance in the changing landscape of Incident Management, new partnerships need to be developed and fostered. Combining forces with Eastern Area will provide added training opportunities, more opportunities to gain and retain qualifications, a diversity of experiences and expanded prospects to mobilize nationally.

Recruitment for the 2019 Eastern Area Incident Management Teams will be open September 1 – October 15, 2018. All MNICS agency personnel are encouraged to apply. Information can be found on the EACC's website - <https://gacc.nifc.gov/eacc/logistics/overhead/overhead.htm>

We would like to thank each of you who have worked with or supported the MNICS Type II IMT organization in the past. Your hard work and dedication has helped make the MNICS organization a success and has brought great benefit to the communities and organizations the IMTs have supported.

Please feel free to contact your agency's Task Force or Board of Directors member for further information.

Agency	Task Force	Board of Directors
MN Department of Natural Resources	Ron Stoffel	Paul Lundgren
United States Forest Service	Chase Marshall	Connie Cummins (SUF) & Darla Lenz (CPF)
United States Fish & Wildlife Service	Seth Grimm	Russ Langford
Bureau of Indian Affairs	Cory Berg	Tom Remus
National Park Service	Kurt Fogelberg	Bob DeGross
MN Dept. of Public Safety, HSEM	Roy Holmes	Joe Neuberger

Sincerely,

Seth Grimm
Chair, MNICS Task Force



EASTERN AREA COORDINATING GROUP

Date: September 1, 2018
To: EACG Participating Agencies
From: Eastern Area Coordinating Group
Subject: 2019 Recruitment for Eastern Area Interagency Type 2 Incident Management Teams

The Eastern Area Coordinating Group (EACG) is soliciting applications for two Eastern Area Type 2 Incident Management Teams (EA IMTs). Beginning in 2019, the Eastern Area will host two Type 2 Interagency IMT's through inclusion of the Minnesota Incident Command System (MNICS) teams under one application and management process. Implementing this change will provide for the emergency management needs of EA participating members, opportunities for quality assignments within and outside the geographic area, and a means to support IMT succession planning.

All prospective team members, including casuals, trainees, alternates, and Command and General Staff, must apply to be considered for selection. Team positions are filled on an annual basis except Incident Commanders which are designated for three year tenures.

Team members are expected to be available for IMT assignments beginning March 1, 2019 through November 30th. The IMT rotation will be based on two weeks on and two weeks off. During the primary EA fire seasons (3/1 – 6/1 and 10/1 – 11/30) the team on rotation will be first out with the second team being rostered as soon as practicable. From 6/1 to 10/1 the teams will maintain a two week on/off rotation with an identified time period that the team is unavailable. A change in availability (due to national need, fatigue management, etc. during this time period is at the discretion of the IC in consultation with the OWT. Although the primary response is wildfire, teams may be ordered for all-risk incidents such as hurricanes, floods, or other National emergencies.

The EACG is committed to the success of the Eastern Area IMT's and will work diligently to promote and support the teams. The EACG expectations are:

- All qualified and eligible applicants will be considered. Eastern Area personnel will receive priority.
- No Primary member of an EA IMT will be on more than one IMT.
- Individuals must apply to EA IMT's before they will be approved for an out-of- area IMT. Applicants to other Geographic Areas must have the approval from the coordinating group in which they reside as indicated by the out of Geographic Area approval signature line on the application.
- Individuals seeking trainee opportunities are encouraged to pursue all available opportunities.
- Free lancing of team members must be approved by the section leader/IC per the EA Mob Guide.

The EACG has also identified several functional areas where **qualified and trainee** applicants are in critical shortage, applicants are encouraged to apply for the following:

Command	ICT2
Air Operations	ASGS, AOBD, ATGS, HEB1, HEB2
Finance Section	FSC2, TIME, COST, PROC, COMP, EQTR

Logistics Section LSC2, GSUL, FACL, FDUL, COML, COMT, MEDL, ORDM, SUPL
Planning Section PSC2, SITL, RESL, ITSS (formerly CTSP), FBAN

Please reference the Eastern Area Interagency Mobilization Guide, [Chapter 20](#), pages 20-13 through 20-20 for information about the teams. All previous application submissions should be updated with a new application.

All team members will be invited to attend the pre-season IMT training the week of February 4th thru the 8th 2019 in Duluth, MN. Costs incurred for pre-season trainings or meetings will be the responsibility of the individuals' home agency. Team members and trainees need to be self-sufficient with full support of their home agency.

Trainee and Alternate applicants are encouraged: Applicants may apply as a "Trainee" in any open position for which they have been issued a Position Task Book. Trainees will be selected based on EA position needs and interagency priorities. Designated trainees are strongly encouraged to participate in the EA Priority Trainee program. "Alternate" and "Job Share" team members are encouraged and welcome to apply.

Application process: Applications for the EA IMTs will be accepted from September 1 through October 15. Selected IMT members will be notified on 12/1. Applications must be submitted online through the Incident Command Application system (ICAP). Access to ICAP is on the USFS Fire and Aviation Management Portal (F.A.M. Portal) at <https://fireportal.usda.gov>. If you already have an application in ICAP, you will need to reapply to be considered.

E-Authentication is required to access the ICAP system, regardless of host agency or employment status (regular employee or AD). Use your existing E-Authentication (USFS employee or last year's application) to log in. If you do not have E-Authentication access, please register for a Level 1 account at <https://identitymanager.ems.usda.gov/registration/index.aspx>. This is usually a quick process but should be completed at least two business days prior to completing your application in ICAP.

The ICAP Application Form consists of two steps. "Step 1: Applicant" lists applicant information (name, address, phone, email, supervisor and other appropriate contact information). "Step 2: Positions" is where you choose the team and positions you want to apply for. Please apply to the Eastern Area T2 in the "Eastern" area.

Fill out the application and be as complete as possible while describing your experience and optional unique qualifications. **Electronic copies of your current year IQS / IQCS Master Record must be attached to your application before the closing date, or your application will not be considered.**

Contact an Eastern Area Operations Working Team Representatives (OWT) if you have questions about nomination procedures and processes (OWT member list attached). A copy of this memo and attached application materials will be posted on the Eastern Area Coordination Center (EACC) Web Page Bulletin Board at <http://gacc.nifc.gov/eacc/index.htm>.

Sincerely,

THOMAS
REMUS

Tom Remus

Chair, Eastern Area Coordinating Group

Digitally signed by THOMAS
REMUS
Date: 2018.08.28 08:58:55
-05'00'

Attachment: Eastern Area Operations Working Team Roster

**EASTERN AREA COORDINATING GROUP (EACG)
OPERATIONS WORKING TEAM
2018**

NAME	AGENCY	REPRESENTS	ADDRESS	PHONE	EMAIL
Jon Agner Chair	WI-R09	FS – Region 9	FS Eastern Region, 626 E. Wisconsin Ave., Suite 700 Milwaukee, WI 53202	O: (414) 297-3345 C: (414) 617-0654	jagner@fs.fed.us
Jack Bradley Vice Chair	NY-NYX	Northeast Compact	81-17 Northern Blvd. Flushing, NY 11372	O: (718) 476-6307	John.Bradley@fdny.nyc.gov
Jeremy Bennett	MN-MRA	BIA – Midwest and Eastern Regions	Shawano Field Office 1415 E. Green Bay St., Suite 181 Shawano, WI 54166	O: (715)526-7075 C: (612) 965-3745	jeremy.bennett@bia.gov
Tom Wilson	IL-ILS	Big Rivers Fire Compact	Illinois DNR, Division of Forestry Forest Protection Program Manager 604 E. Franklin Jerseyville, IL 62052	O: (618) 498-1627 C: (618) 444-0572	tom.wilson@illinois.gov
Greg Vollhaber	MN-MNS	Great Lakes Fire Compact	Minnesota DNR-Forestry Forestry Enforcement Coordinator 417B Forestry Dr. Blackduck, MN 56630	O: (218) 835-3162 C: (218) 368-6664	greg.vollhaber@state.mn.us
Dan LeCrone	PA-PAS	Mid-Atlantic Fire Compact	Pennsylvania DCNR Rothrock State Forest Service 181 Rothrock Lane Huntingdon, PA 169652	O: (814) 643-2340 C: (814) 386-2480	dlecrone@state.pa.us
Mel Whitenack	IN-NPS	NPS – Midwest Region	NPS – Indiana Dunes 1100 N. Mineral Springs Road Porter, IN 46304	O: (219) 395-1683 C: (219) 331-6284	mary_ellen_whitenack@nps.gov
Tom Parent	ME-NEC	Northeast Compact	Northeastern Forest Fire Protection P.O. Box 6192 21 Parmenter Terrace China Village, ME 04926	O: (207) 968-3782	necomact@fairpoint.net
Jason Riggins	MN-R3R	EACG Liaison	USFWS, 5600 American Blvd. West Suite 990 Bloomington, MN 55437	O: (612) 713-536 C: (509) 834-1527	jason_riggins@fws.gov
Brendan Neylon	PA-NAF	Northeastern Area State & Private Forestry	FS Eastern Region, 626 E. Wisconsin Ave., Suite 700, Milwaukee, WI 53202	O: (414) 944-3820 C: (610) 742-7864	bpneylon@fs.fed.us
Seth Grimm	MN-DLR	US Fish and Wildlife Midwest and Northeast Regions	USFWS Detroit Lakes 26624 North Tower Road Detroit Lakes, MN 56501	O: (218)844-3401 C: (218)849-7864	seth_grimm@fws.gov