

United States Forest Service
Bureau of Indian Affairs
National Park Service
U.S. Fish & Wildlife Service



Minnesota
Department of Natural Resources
Department of Public Safety
Homeland Security & Emergency
Management
State Fire Chiefs Association

Date: December 17, 2018

To: MNICS Partner Agencies From: MNICS Taskforce

Subject: Recruitment for MNICS Type 3 Incident Management Teams

ICAP Application Period: January 1, 2019 – February 8, 2019

The MNICS Taskforce is accepting applications for the 2019 MNICS Type 3 Incident Management Teams. These Teams will respond to wildfire and all-hazard challenges throughout the year within Minnesota.

Moving forward the focus will be on forging stronger partnerships within our organization and strengthening the foundation that MNICS was built on.

The development of our Type 3 Incident Management teams will offer a new opportunity for many of our staff to get involved with incident management at the ground level. Our teams will emphasize a professional interaction between team members, cooperators and stakeholders that is a necessary when performing in an emergency and often critical incident situation. We will be looking for strong leaders with the ability to build a strong team, create solid cohesion and who will use an inclusive approach in leading and mentoring.

Incident Management Team Rotations: MNICS will host up to 3 Type 3 Incident Management Teams based on the number of applicants we receive. These teams will be available on a split option schedule. March 1st – June 1st and September 1st – November 1st with an option to roster a team in the summer months as needed. The team rotation length is 1 week.

Incident Management Team Term: All selected IMT members serve 1 year and will be required to re-apply on an annual basis.

Positions: The MNICS Taskforce strongly encourages all applicants, both qualified and trainee to apply.

- *Incident Commander Type 3 (ICT3)*
- *Line Safety Officer (SOFR)*
- *Public Information Officer (PIOF)*
- *Division Group Supervisor (DIVS)*
- *Ops Sections Chief, Type 3 (OSC3)*
- *Task Force Leader (TFLD)*
- *Situation Unit Leader (SITL)*
- *Resource Unit Leader (RESL)*
- *Plans Section Chief, Type 3 (PSC3)*
- *Supply Unit Leader (SPUL)*
- *Facilities Unit Leader (FACL)*
- *Ground Support (GSUL)*
- *Logs Section Chief, Type 3 (LSC3)*
- *Time Unit Leader (TIME)*
- *Cost Unit Leader (COST)*
- *Finance Sec. Chief, Type 3 (FSC3)*
- *Ordering Manager (ORDM)*
- *Status/ Check-in Recorder (SCKN)*
- *Medical Unit Leader (MEDL)*
- *Equipment Time Recorder (EQTR)*
- *Personnel Time Recorder (PTRC)*
- *Base Camp Manager (BCMG)*
- *Ordering Manager (ORDM)*
- *Receiving/Distrib. Mgr. (RCDM)*
- *Com Technician (COMT)*
- *Geo Info Systems Specialist (GISS)*
- *Incident Tech Support Spec (ITSS)*
- *Helicopter Manager (HMGB)*

Applicants: All qualified and eligible applicants will be considered. MNICS member agency personnel will receive priority for team positions.



Trainee Applicants: Applicants may apply as a "trainee" in any open position for which they have been issued a Position Task Book. Trainees will be selected based on MNICS position needs and interagency priorities.

Alternate Applicants: Alternate team members are encouraged and welcome to apply. All applicants applying to a primary position and not selected will be placed as an alternate.

How to Apply: **All applications must be submitted online through the Incident Command Application system (ICAP).** Applications for MNICS Incident Management Teams will be accepted from **January 1 through February 8, 2019**. Selected IMT members will be notified by email at the conclusion of the selection process and prior to March 1, 2019. ICAP can be accessed through the USFS Fire and Aviation Management Portal at <https://fireportal.usda.gov>.

Sincerely



Chase Marshall
Chair, MNICS Taskforce

