



MNICS Task Force Meeting

12/2/2019

1000-1230

MNICS Annual Meeting – Duluth

Notes

Attendees: Seth Grimm, Cory Berg, William Glesener, Kurt Fogelberg, Roy Holmes, Chase Marshall, Leanne Langeberg
Special Guests – The Type 3 IMT Subcommittee, Tom Roach, Nick Petrack, Ernie Schmitt and Jim Edgar

DISCUSSION ITEMS	NOTES
<p>Non-Voting Task Force Member Roles</p>	<p>Task Force Meeting Facilitation</p> <ul style="list-style-type: none"> - Task Force Chair will approve the final agenda for each Task Force meeting, facilitate each meeting and approve the final meeting notes before publishing. - Vice-Chair will coordinate the Task Force Agenda and send it to the Chair for final approval. - MNICS Public Information Officer will report to the Task Force and coordinate administrative duties as assigned, including notes. - The Center Manager will continue to participate in the Task Force Meetings, because of their role with the border agreement and coordination, but will no longer facilitate the meetings. The Center Manager will serve as a Working Team Representative. - Lisa Foust (Forest Service) is now coordinating the MNICS Agreements and will be asked to provide quarterly updates to the Task Force. <p>Task Force Chair Representative – 2021/2022</p> <ul style="list-style-type: none"> - HSEM is listed on the rotation schedule to serve as the next chair. - Task Force discussed reassigning the Task Force Chair to the MN DNR due to the agency’s significant connection to Wildfire Management. - Task Force will request approval from the MNICS Board of Directors (BOD) to assign the next chair rotation to the Minnesota DNR Task Force Member.
<p>MNICS Working Teams</p>	<p>Working Team Representatives</p> <ul style="list-style-type: none"> - All Working Teams have vital roles to fill for the MNICS organization. The Task Force recognizes some teams have shortages, and agencies are working to fill these shortfalls with new hire trainees. - Task Force will seek approval from the Board of Directors to add the requirement that MNICS partnering agencies will serve as the Working Team Chairs. - Non-voting organizations that have sat as past Working Team Chairs include the State Patrol and Department of Public Safety, and the Nature Conservancy. - Working teams Chairs will maintain a roster of committee members and update their rosters annually to the MNICS Website. - Smoke Chasers are considered ad hoc members to working teams, and can be assigned tasks but will not serve as working team chairs. - Each agency is responsible for determining the number of representatives they want to serve on a committee. <p>Working Team Charters</p> <ul style="list-style-type: none"> - Must include a mission statement. - Due to the Task Force by the March Task Force Working Team Report.

DISCUSSION ITEMS

NOTES

<p>2020 Task Force Meeting Calendar</p>	<p>2020 Task Force Calendar Coordination</p> <ul style="list-style-type: none"> - Task Force is considering to move the monthly meetings to the first Wednesday of each month. - Chase Marshall will provide an update regarding the Forest Team Leadership meeting schedule the week of December 9, 2019. <p>Tentative meeting dates:</p> <ul style="list-style-type: none"> - January 8 – at MIFC - February 5 – conference call - March 18 & 19 (Working Team Reports) – at MIFC - April 1 – at MIFC - May 6 – conference call - June 17 & 18 joint BOD and Task Force Meeting – NPS hosted - July 1 – at MIFC - August 5 – conference Call - September 2 – USFWS hosted. - October 7 – at MIFC - November 4 – at MIFC - November 30 – MNICS Annual Meeting location
<p>Center Manager Position Update</p>	<ul style="list-style-type: none"> - Outreach for a Federal Detail or State Work-out-of-class assignment will be extended two more weeks. - The MN DNR’s Human Resources has completed the draft announcement for the permanent position. - Dave Walks will return on a 30-day assignment to serve as the Center Manager through the Month of December.
<p>Type 3 Incident Management Team</p>	<p>Team selections</p> <ul style="list-style-type: none"> - The Type 3 team subcommittee is working on the team selections during the 2019 MNICS Meeting - Team A and Team B will have full teams, and Team C is being flushed out. - Team A will be led by Ernie Schmitt – need to fill plans and safety roles - Team B will be led by Tom Roach and Nick Petrack – need to fill the information and safety positions. - Team C will be led by Jim Edgar – need to fill the information and safety positions. - The logistics positions are short of qualified applicants. along with information and safety. <p>Working Team Assignments</p> <ul style="list-style-type: none"> - The Task Force and representatives will ask their respective chairs to address how they will align with and support the Type 3 teams. <p>Incident Simulation</p> <ul style="list-style-type: none"> - The Type 3 IMT subcommittee approve of running a simulation and will discuss it with the teams during the March Type 3 Team meeting.
<p>Individual Agency Updates</p>	<ul style="list-style-type: none"> - No individual agency updates reported.

Next meeting: January 8th at MIFC