



Notes

August 2020 MNICS Task Force Meeting

8/6/2020 - 0900 – 15:30

Task Force: Chase Marshall, William Glesener, Cory Berg, Seth Grimm, Kurt Fogelberg, Roy Holmes, Eric Wiersma - MNCC, Leanne Langeberg – Notes

AGENDA ITEM	NOTES
Working Team Reports	<ul style="list-style-type: none"> - Working Team reports were conducted prior to the Task Force Meeting.
Building / Budget Update	<p>Building</p> <ul style="list-style-type: none"> - The front and back parking lots were resealed, and lines re-painted. - A project proposal, including the roof, security upgrade (front desk security), parking lot expansion, and the cache circulation update, was submitted to Forest Service engineers. - DNR approved funding for the card reader and numerical keypads project. - Carpet cleaning project on hold until staff return from teleworking. - Several exterior doors in the Cache area show signs of wear and will be added to the project list. <p>Budget</p> <ul style="list-style-type: none"> - No significant budget updates.
Financial Operating Plan	<ul style="list-style-type: none"> - FWS and BIA contributions will be identified in the Financial plan with August 1 date. - DNR did not bill the MNICS COOP funds for the unoccupied Center Manager position from 10/1/19 – 6/30/20. - The other MNICS agencies have contributed to the position, and the excess funding will be noted as a carryover from FY20. William Glesener will add the MNICS Center Manager excess funding to the general funds citing COVID 19 response. - The Financial Plan will be updated to clarify that each agency contributes to the Center Manager’s position. - Agency contributions to common services will be adjusted by three percent and noted in the plan. - Agency signatures section reflect Suzanne Baird for the US Fish and Wildlife Service and Lee Stewart, Acting Forest Supervisor for the Chippewa National Forest, no other changes noted. - William Glesener will send a final draft to Task Force and Brian Wise for review.



Notes

AGENDA ITEM

NOTES

<p>MNICS Annual Meeting</p> <ul style="list-style-type: none"> • Draft email announcing change in venue • Planning updates 	<ul style="list-style-type: none"> - Leanne Langeberg, MNICS PIO, presented a draft email announcing the decision to move the MNICS meeting to an online forum 2020. <ul style="list-style-type: none"> - Task Force approved sending out the message. William Glesener will send out via the MNICSWeb. Task Force meeting topic and associated notes.dnr@state.mn.us, and will work with Kevin Carlisle to consolidate mailing lists to reach a larger audience. Email is scheduled to be sent 8/10/2020. - MNICS Planning Team (Kevin Carlisle, Joel Perrington, Leanne Langeberg, and supported by Task Force William Glesener) will plan to meet with Alicia Mathews to discuss and train on WebEx platform. - Task Force approved MNICS Annual Report to be published in electronic format only this year. - Awards will be similar. Task Force agrees to eliminate the Headless Pulaski Award. - Working Team Chairs will be contacted to participate in a virtual planning meeting, in mid to end of September.
<p>Use of AD's to fill Module as One</p>	<ul style="list-style-type: none"> - The Forest Service has received direction that agency employees who can fill resource order needs must be selected before assigning ADs. - Agency Duty Officers or Fire Management Officers that are coordinating interagency modules from local resources will work with the local MNICS partners to fill voids with regular agency employees before reaching out to AD's. - The interagency module coordination will be completed prior to submitting the request to MNCC.
<p>Type 3 Team Rotation</p>	<ul style="list-style-type: none"> - MNICS Teams are on track to begin rotations again in mid-August. - As planning levels in-state rise, the Forest Service and DNR will scale back out-of-state resource assignments to meet the in-state need.
<p>MIFC Sign-in sheet</p>	<ul style="list-style-type: none"> - DNR has established Sign-In/Out tracking for COVID-19. - All employees reporting to MIFC are asked to sign-in/out. - Kevin Carlisle collects, files, and retains the sheets for contract tracing purposes following DNR's policy.



Notes

AGENDA ITEM

NOTES

AGENDA ITEM	NOTES
Agency Updates	<ul style="list-style-type: none">- BIA – Moved into the new building in Bemidji, MN, currently no phone, but the staff has access to Wi-Fi. No more than ten percent of staff allowed in the building at any time during COVID-19 response. National availability is now open agency-wide, a few resources are out on assignments.- FWS – A couple of small grass fires reported since the last Task Force meeting. A DOI suppression module is on assignment to the Modoc (NPS/FWS) and overhead are on out-of-state assignments. The staffing plan is complete with recent new-hires. Agency is working on closing out FY20.- HSEM – State EOC is supporting MDH on COVID-19 programs. The numbers are still rising. Roy is working on two exercises.- DNR – Mobilized two crews and half a dozen overhead resources on out-of-state assignments. William is fielding and approving resource order requests daily, and hasn't had to UTF any orders to date. In-state fire response remains the priority. DNR will continue to support EA teams and priority trainee assignments. There is a twenty percent reduction in hiring for all agencies.- NPS – Three fires in the last five days – conditions are getting really dry.- USFS – Superior National Forest continues to maintain a COVID IMT. Superior National Forest has implemented a 7- day office closure for anyone exposed to or showing signs of COVID-19. The office closure policy does not apply to MIFC. Some resource orders are coming in without NMACC required documents; concern sent up to NIFC. National Fire Hire will occur four times per year for any GS-07 or higher.- MNCC – A handful of fire, each less than an acre, reported. Most of MNCC dispatch efforts have focused on search and rescue efforts. All operations dispatchers are back on the dispatch floor.

Next meeting: Thursday 9/3/2020 – WebEx beginning at 9:30 am.