



Notes

October 2020 MNICS Task Force Meeting

10/1/2020 - 0930 – 12:00

Task Force: Chase Marshall, Darren Neuman (Acting), Cory Berg, Seth Grimm, Kurt Fogelberg, Roy Holmes

MIFC: Mike Mackey (MNCC), Leanne Langeberg (PIO & Notes), Brian Wise, Kevin Carlisle, Shelly Serich

Guests: Tasha Woodwick, Joel Perrington

Discussion Topic	NOTES
<p>Building / Budget Update</p>	<p>Budget</p> <ul style="list-style-type: none"> - Task Force reviewed the September expenses spreadsheet. - The card readers accounted for, and there are no excess expenses. - Confirmed MIFC bills the operating agreement with the Forest Service quarterly. <p>Building</p> <ul style="list-style-type: none"> - The flooding issued is resolved in the back parking lot of MIFC. - New card readers installed. - MIFC roof replacement is third on the US Forest Service priority projects' list, no further project plans in place. - The proposal for the security remodel of the MIFC front entry reception area has been approved by the US Forest Service, no further project plans in place. - The communications trailer located at MIFC does not meet US Forest Service safety standards and is deemed an unsuitable working environment. It will be replaced, but cannot exceed the current footprint.
<p>MNCC Center Manager Delegation of Authority</p>	<ul style="list-style-type: none"> - The MNCC Center Manager Delegation of Authority will be finalized with the Board of Directors in the next month. The Task Force will work with the Center Manager's first-line supervisor Ben Roy on the Delegation of Authority requirements. - Task Force Chair Chase Marshall will send the final version to the Task Force Reps.
<p>MNICS Type 3 Team Application Update Tasha Woodwick</p>	<ul style="list-style-type: none"> - Tasha Woodwick presented the final drafts of the MNICS Type 3 Team recruitment letter and 2021 team rotation schedule. She also led the Task Force through the online application created in Office 365 forms. - Team rotations will continue on the same schedule as 2020 <ul style="list-style-type: none"> • Spring available first week in April through June 15 and extended as needed. • Fall rotation August 15 through the end of October. - Weekly rotations based on the organization of three teams and can be adjusted. The weekly rotation schedule will be formalized in December. - Task Force approved the recruitment letter. - The recruitment letter will be electronically signed by the Task Force Chair and sent by 10/2/20 to the Task Force for distribution. - A notification to each applicant's supervisor will be sent upon the closing of the application period.



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MNICS Type 3 IMT Subcommittee	<ul style="list-style-type: none"> - The Type 3 IMT Working Team members have not been identified. - The Task Force will select one person from each agency to represent the new working team to ensure the voting core is established. - The Task Force expects team membership and a charter to be fulfilled by the December MNICS meetings.
MNICS Type 3 Team Fall Rotations	<ul style="list-style-type: none"> - Current preparedness level (PL) needs of the State (PL2) and National (PL5) required the Task Force to be flexible with the Type 3 team and the requirement to pull together fully roasted teams at the start of the 2020 fall rotation schedule. - Task Force agrees clear intent to each Incident Commander (IC) is necessary when making decisions to move to weekly team needs during similar state and national preparedness levels. - Under similar conditions, the Task Force will contact the oncoming IC the Thursday before the next rotation to discuss the need for pulling together a fully rostered team or an ad hoc team. - Task Force recognizes if a MNICS partner is asking to roster a team, all MNICS agencies should be able to support the need. - The next rotation beginning 10/6/20 the MNICS Team A will be asked to fully roster.
MNICS Aviation Program Updates	<ul style="list-style-type: none"> - Darren Neuman shared updates on the State's contracted helicopters and Fire Boss returned from out of state fire response. - Task Force discussed the federal cooperator approval challenges MN DNR Aviation program faces providing aviation response on federal land. - Task Force recognizes the responsibility of the federal partners to work on taking down the roadblocks that allow MN DNR to share resources. - The co-op letters are an annual process and may be revised in 2021, but it is recognized the Federal agencies continue to add additional requirements that make it challenging to approve the use of the MN DNR's aviation resources. - The EACG letter is an example of a successful group effort but the response from NMAC didn't answer all questions or respond to all questions posed. - MNICS aviation partners (MN DNR, BIA, and USFS) will plan to meet this fall to develop a plan for 2021 to address the concerns.
MNICS Annual Meeting <ul style="list-style-type: none"> • WebEx Update – Joel Perrington • Finalize Agenda 	<ul style="list-style-type: none"> - WebEx all Working Team chairs that want to utilize WebEx for their working team meetings need to submit a request to Joel Perrington, including a finalized list of attendees and their emails. - Task Force will reach out to all of their working team chairs, and advise requests must be submitted to Joel Perrington by 10/16/2020. - The large group meeting will be hosted on WebEx. - Joel Perrington will set up a MNICS Meeting Test run, similar to the one the State set up for the GLFFC meeting. - William Glesener is planning to facilitate the meeting along with Joel Perrington. - The Task Force's decision to host a pre-meeting with all the Working Team Chairs will be post-posted this year. - The Agenda was finalized.



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Discussion Topic	NOTES
<p>Cont.</p>	<p>Schedule</p> <ul style="list-style-type: none"> • Monday – Webex Meeting will be set up for, Task Force, BOD, Joint Task Force and Board of Directors, and Weather Meeting • Tuesday – Working Team meetings all day • Wednesday – Large group meeting hosted on WebEx. Begin at 08:30 through 14:30. Include agency updates, keynote speaker, MNICS awards, Working Team updates. <p>- Decision made to postpone the MNICS silent auction this year.</p>
<p>Agency Updates</p>	<p>BIA – Many resources on assignment out west, hoping to fill a suppression module and make available 10/1/2020. BIA is working through the details for the Bemidji Tanker Base Lease. Conditions remain dry in Grand Portage and Fond du Lac.</p> <p>FWS – Seth supporting out-of-state assignment</p> <p>HSEM – Continue to support work with COVID-19 and NE health coalition.</p> <p>DNR – Continue to mobilize people out-of-state supporting the national effort. Aircraft back in the state, the helicopter is back in Roseau, and the Fire Boss is back in Hibbing.</p> <p>NPS – Continue to support national efforts. A couple of folks have returned from teleworking. Planning for a cattail burn at the end of the October.</p> <p>USFS - New fiscal year for the feds. The President has signed the continuing resolution. The National Office has sent out the “all hands on deck” letter agency-wide. Maine and New Hampshire submitted severity requests. No Rx permitted on any National Forests nationwide. Fire hire has kicked off, and the plan is to fill six positions between the Chippewa and Superior National Forests.</p> <p>MNCC – Happy to return to the position full-time. The special national funding for the fulltime operations dispatcher during the summer 2020 fire hire was not fulfilled, and the funding is no longer available. The organization chart will reflected the Center manager, one assistant manager for operations, and two floor leads. Working on staffing as folks take annual leave.</p>

Next meeting: November 5, 2020 – WebEx beginning at 9:30 am.