



Notes

December 2020 MNICS Task Force Meeting

11/30/2020 - 0900 – 12:30

Task Force: Chase Marshall, William Glesener, Cory Berg, Seth Grimm, Kurt Fogelberg, Roy Holmes,

Non-Task Force Attendees: Mike Mackey - MNCC, Leanne Langeberg – Notes, Brian Wise, Kevin Carlisle, Shelly Serich

Guests: Tasha Woodwick, Ernie Schmitt, Jeb Backe, Tom Roach, Jim Edgar

DISCUSSION ITEMS	NOTES
<p>Building / Budget Update</p>	<p>Building Update</p> <ul style="list-style-type: none"> - Reviewed the annual building report compiled by Brian Wise, NEK Cache Manager. - This year, all expenses were paid with Coop funds except for the AEDs, floor drain, and parking lot maintenance, which were paid through NEK Cache Funds. - The roof replacement is a high priority on the Forest Service engineering facility projects list. - Other priority projects include the security remodel to the front desk area and wildlife damage to the exterior siding. No bids have been sought for either project. - Chase Marshall and William Glesener will discuss what options are available for DNR engineers to develop engineering plans for the MIFC building, which is owned by the Forest Service. <p>Budget Update</p> <ul style="list-style-type: none"> - Reviewed the MIFC expense report provided by Shelly Greniger, MN DNR - Task Force discussed earmarking an annual \$20,000.00 MIFC buffer and the three percent increase that supports all MIFC expenses including cost of living increases.
<p>MNCC Delegation of Authority</p>	<ul style="list-style-type: none"> - The Delegation of Authority follows what was in place for the previous MNCC Coordinator, with subtle changes for specific DNR authorities like purchasing for MNCC. - Current Delegation of Authority establishes supervisory authority for the MNCC coordinator. It acknowledges appropriate DNR managers will retain specific internal DNR supervisory authority for DNR staff managed by the MNCC Center Manager. - Task Force will request the Board of Directors to approved and complete signing the Delegation of Authority by 12/11/2020.
<p>MN FDOP</p>	<ul style="list-style-type: none"> - FDOP final draft was presented to the Task Force, and will present to the Board of Directors on 11/30/2020. - The document now includes a section on continuous annual evaluation, including the subordinate plans. - Task Force will reach out to agency representatives to serve as SMEs for the subordinate plans, e.g., prevention. - Notable changes for the current FDOP document identified by the Task Force will be made before releasing for signatures, including the acronym for the Boundary Waters Canoe Area Wilderness (BWCAW), adding tribal to the agencies, and adjusting the prescribed fire graph.



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<p>Task Force Facilitation</p>	<ul style="list-style-type: none"> - Since the departure of MNCC Center Manager Luedtke, the MNICS Public Information Officer Langeberg has fulfilled many of the Task Force meeting facilitation efforts in addition to taking the meeting notes, and requested revisiting facilitation coordination. - The 2017 MNICS Charter was presented – noting the Center Manager will act as the Facilitator for the Task Force Meetings, and the Public Information Officer, or delegate, will be the note taker. - The Task Force made the decision during the December 2019 Task Force Meeting that the Center Manager will continue to be involved with the Task Force Meetings but will no longer serve as the facilitator. - Moving forward, the current MNICS Task Force Chair will update the MNICS Charter to reflect the following changes: <ul style="list-style-type: none"> • MNICS Task Force Chair will facilitate Task Force Meetings. • MNICS Task Force Vice Chair will coordinate meeting agenda topics and distribution of agendas to all meeting attendees. • MNICS Public Information Officer, or delegate, will act as the official note-taker for MNICS Task Force Meetings. - Task Force agreed to continue meeting on the first Thursday of each month. A calendar request for 2021 was distributed via the MNICSWeb.dnr@state.mn.us email to all Task Force Members.
<p>MNICS – Assessment of Communication Systems</p>	<ul style="list-style-type: none"> - Task Force recognizes there is a critical need to conduct an interagency assessment of the current communication infrastructure for all MNICS agencies (consoles, repeaters, radios) and how all of these systems can be interfaced together, as well as identify weaknesses. - Task Force will discuss plans with the Board of Directors to conduct an assessment and produce a white paper of the assessment's results.
<p>MNICS Type 3 Incident Management Teams</p>	<ul style="list-style-type: none"> - Task Force was provided with a current roster of MNICS Type 3 Team applicants and Team Rosters. - Task Force conducted an After Action Review with the 2020 MNICS Type 3 IMT Incident Commanders. - The Teams all agreed it was a good year and are looking forward to rostering with similar team membership again. - There was a considerable amount of leg work completed by the teams to respond to COVID concerns that will place us in a much better position for the 2021 fire season. - Team C successfully rostered an interagency team, despite initial difficulties preventing federal employee participation, for the Minnesota Department of Health Strategic National Stockpile distribution assignment. - Limited opportunity to exercise the teams over the past two years. - Team viability and less capacity to fill people in a pre-roster, especially during Preparedness Level 5 (PL 5). - Fewer applicants this year resulting in a bare minimum of qualified applicants to fill all three teams or unfilled safety and logistics positions. - The current MNICS IMT structure is not rostering interagency teams; for example, Team C rosters almost all DNR staff.



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<p>MNICS Type 3 Incident Management Teams Cont.</p>	<ul style="list-style-type: none"> - Task Force recognizes the current challenge for rostering three full teams. There is hesitation to reduce the current structure. Future needs will benefit by having three teams in place. - GACC and National availability of the MNICS Type 3 Teams would create more opportunities to exercise the teams, especially when we're at PL 5. However, the Task Force would need to discuss this option further with the Board of Directors. <p>FireNet</p> <ul style="list-style-type: none"> - Concern remains around the challenge of setting up MNICS Type 3 IMT members with named FireNet accounts, especially the ADs. - The controls in place for FireNet accounts are a national decision. A Federal employee must sponsor a non-federal employee to gain access. - Joel Perrington, MN DNR, could serve as a training point of contact for state employees. <p>Type 3 IMT Working Team</p> <ul style="list-style-type: none"> - The team is comprised primarily of the original Type 3 IMT subcommittee group members. There are currently 12 members, including Terry O'Connor Leech Lake Agency, who was recently added. - The first official MNICS Type 3 IMT Working Team meeting is scheduled for 11/30/2020. - The Task Force Chair will continue to be the liaison to the team. - The team will be highly involved with setting up the spring IMT meeting and simulations and will be focused on recruitment for MNICS Type 3 Teams. - MNICS Type 3 IMT spring meeting date will be the second week in March
<p>Agency Updates</p>	<ul style="list-style-type: none"> - No individual agency updates reported

Next meeting: 01/07/2021 – WebEx beginning at 9:30 am.