EXHIBIT G
To
FS Agreement No. 15-FI-11090900-001
BIA Agreement No. A14AC00105

FY 2017
MNICS/MIFC FINANCIAL/OPERATING PLAN

Under the authority of the MNICS/MIFC Agreement, 15-FI-11090900-001 and A14AC00105, the MNICS/MIFC Financial/ Operating Plan serves as the instrument to detail the finances of the Minnesota Interagency Fire Center (MIFC) and to support fire management activities of the MNICS partners.

Annual Operating Costs

Expenses will be incurred operating the NE Interagency Cache and the Minnesota Interagency Fire Center. Operating costs for the cache will be split between the USDA Forest Service and the State of Minnesota, Department of Natural Resources, Division of Forestry. Operating costs for MIFC will be shared among the participating members of the Minnesota Incident Command System (MNICS). The State of Minnesota fiscal year runs from July 1 through June 30. The Federal fiscal year runs from October 1 through September 30. As approved by the MNICS Board of Directors, December 2, 2001, the Common Services charges to the partners will automatically increase by 3% annually, unless further action is taken by the Board. The Board of Directors voted to apply the 3% annual increase. No MNICS agency shall charge an overhead charge to any other partner agency.

Common Services

Services used in common by all MNICS partners include electricity, water and sewer, heat, cable, basic phone service, trash removal, janitorial, building maintenance, snow removal, lawn care, and miscellaneous supplies associated with projects approved by the Task Force.

Quarterly operating cost for these services is approximately $44,000 for minimum basic operations and maintenance. These costs will be paid by the State of Minnesota, and partners will share and be billed in the following amounts:

Agency	Contribution	Billing Date(s)	% of Total
MNS	$127,332.00	After July 1	72%
FS	$26,527.00	After Dec. 31	15% (WFPR09 67%, WFPR03 33%)
BIA	$7,074.00	After Dec. 31	4%
F&WS	$5,305.00	After Dec. 31	3%
NPS	$5,305.00	After Dec. 31	3%
HSEM	$5,305.00	To be arranged	3%
TOTAL	**$176,848.00**		**100%**

Overall costs will be reviewed and may be adjusted annually. Funds can only be used for items listed above or for special projects that benefit all partners and are approved at a Task Force meeting and reflected in the meeting notes.

MNICS Coordinator

As been agreed on by the MNICS Task Force and Board of Directors, the Minnesota Department of Natural Resources, Division of Forestry will employ the MNICS Coordinator position and shall bill the other MNICS agencies for actual salary costs, based on the MIFC split (percentages used on previous page) according to the following estimated costs, under this reimbursable agreement:

Approximate Salary Split		
Agency	**Contribution**	**% of Total**
MNS	$67,040.00	75%*
FS (WFPR09)	$13,408.00	15%
BIA	$3,575.00	4%
F&WS	$2,682.00	3%
NPS	$2,682.00	3%
TOTAL	**$89,386.00**	**100%**

* State of MN - Division of Forestry pays 75%, which includes HSEM's share of the coordinator's salary.

Whenever possible and applicable, the MNICS Coordinator's salary shall be charged to a project or incident management code. Any travel expenses and salary costs, benefiting only one agency, shall be paid by the agency assigning the MNICS Coordinator to those duties. (Examples: mandatory DNR employee training will be paid by DNR, or if the Coordinator representing an agency at an agency meeting, that agency will pay those costs.) It is the duty of the DNR to bill each agency for actual costs at least annually, or on a schedule mutually agreed upon.

MNICS Support Dispatcher Position

One of the MNICS agencies shall employ a Support Dispatcher at the Minnesota Interagency Fire Center (MIFC). This will be a permanent, full time position being paid by the following agencies as such:

U.S. Fish and Wildlife Service	5 pay periods
MN Department of Natural Resources	8 pay periods
U.S. Forest Service	13 pay periods

The anticipated cost associated with this agreement is as follows:

U.S. Fish and Wildlife Service	5 pay periods at $2850/PP	$14,250
MN Department of Natural Resources	8 pay periods at $2850/PP	$22,800
U.S. Forest Service	13 pay periods at $2850/PP	$37,050

This agreement will be revisited on an annual basis.

Department of Natural Resources, Division of Forestry Receptionist Position

As agreed and a matter of past practice, the Minnesota Department of Natural Resources, Division of Forestry shall employ a Receptionist. The U.S. Forest Service agrees to pay 50% of the salary cost for this position. The Minnesota Department of Natural Resources, Division of Forestry shall submit a bill to the Forest Service.

Receptionist salary costs (1/2 of annual salary) 34,798.00
USFS (WFPR09 @ 67%, WFPR03 @ 33%)

Department of Natural Resources, Division of Forestry Fire Intelligence Officer

As agreed, the Minnesota Department of Natural Resources, Division of Forestry will employ Fire Intelligence Officer. The US Fish & Wildlife Service agrees to fund the position for an additional $5,000 worth of time. The DNR will submit an invoice to the U.S. Fish & Wildlife Service on a schedule agreed to by both agencies.

Agency Specific Services

Some costs of operations are specific to a particular agency and will be borne by that agency alone. Federal Telecommunication Service (FTS) lines are billed directly to the Forest Service. Costs will not be shared with other agencies.

Centrex service is provided to State of Minnesota employees and likewise will be the sole cost to the State. Long distance phone charges made on commercial telephone lines will be billed to the State of Minnesota. The State will bill other partner agencies for the specific calls made.

There are specific costs that are not shared by all partners in MNICS. In the case of projects that do not require financial commitment from all parties, only those parties making the financial commitment shall have to sign the amendment(s) to this Operating plan

The following common expenses have been agreed to by the USDA Forest Service and the State of Minnesota, Department of Natural Resources, and each agency agrees to reimburse for their share:

Item	Approximate Amount	Payee
Long distance phone calls	$3,000	USFS
Fire Cache Activities:		
Fire Cache Support (Cache, salaries & pre-suppression)	$27,500	USFS
National Symbols Cache Support	$40,000	USFS
Shipping (UPS, Fed Ex)	$12,000	DNR
DNR Cache Use	$600,000	DNR

Maintenance and Repairs

The building is owned by the Forest Service. Major projects or improvements may be shared by partner agencies.

Fire Management Activities:

As is the intent of this and other interagency agreements, the MNICS partners shall provide support not only for MIFC operations and fire suppression, but also for fire pre-suppression, fire management activities and all risk response. Fire management activities include, but are not limited to; fire training, prescribed burning, fire aircraft inspection, preparedness staffing, etc. Agency providing assistance or services shall be reimbursed under this and other appropriate agreements for work rendered to a partner agency.

Depending on the availability of funds and needs for preparedness and prescribed burning assistance, it is estimated that the USFS will reimburse the MN DNR approximately $15,000 (WFPR09) and $20,000 (WFHF 09) in support of fire management activities on the Superior National Forest and $5,000 (WFHF03) for the Chippewa National Forest. If support is required for additional fire management activities, a modification to this financial/Operating plan will be prepared and can be approved by the taskforce members affected by the modification.

Method of Payments

a) Reimburse the State of Minnesota for actual expenses as shown in the MIFC Financial/Operating Plan. The Forest Service will make payment for its share of operating costs upon receipt of an invoice that is supported by an itemized listing of actual expenses to date. The invoice should be forwarded for approval of payment to the USDA Forest Service, Supervisory Fire Management Officer, MIFC, 402 SE 11th Street, Grand Rapids, MN 55744. Payment will be paid through FFIS (Foundation Financial Information System).

b) The Forest Service will issue a Bill for Collection to the State of Minnesota for actual expenses as shown in the MIFC Financial Plan. Payment should be made by check, payable to the Forest Service-USDA. Mail payment, along with a copy of the Bill for Collection, to:

    USDA Forest Service
    C/O Citibank
    P.O. Box 301550
    Los Angeles, CA 90030-1550
    Or pay online at www.fs.fed.us/billpay

c) When the Forest Service is requesting a service from another Federal agency, which is a participant in this agreement, and we will be incurring the obligation with that agency, we will complete an Interagency Agreement (IAA, Form 7600A/7600B), prior to the activity taking place. (Both requesting and performing agency approvals must be on the form prior to start of the activity.)

    Billing will be prepared thru IPAC (Intergovernmental Payment and Collection).

d) When another Federal agency, which is a participant in this agreement, is requesting a service from the Forest Service and will incur an obligation with the Forest Service, an interagency type form, similar to the IAA (Form 7600A/7600B) needs to be completed by the agency requesting the service, prior to the activity taking place. (Both requesting

and performing agency approvals must be on the form prior to start of the activity.) Billing will be prepared thru IPAC (Intergovernmental Payment and Collection).

e) The Forest Service will bill USDA Forest Service agencies as shown in the MIFC Financial Plan through an accounting adjustment. The Forest Service will complete and process the accounting adjustment and forward a copy to the agency billed along with supporting documentation. The following information will be obtained from the agency billed:

Job Code: _____
Override Code: _____

The following is a list of tentative projects that have been identified, but not yet approved by the Task Force for 2017. Once approved, project funds will be encumbered from the State's MIFC Cooperative account or by a willing agency as determined and approved by the MNICS Task Force. No agency is obligated beyond available appropriated funds for any projects that are approved after this agreement has been signed.

Tentative Project	Estimated Cost	Agency Contribution	Approval Date
Parking lot expansion and paving	$35,000		
Radio Shop deck repair	$2,000		
Storage building	$198,000		
Dispatch Office remodel	$150,000		

Special Projects

Expansion and improvements of the MIFC facilities are discussed and addressed in the Facility Management Plan. Partners in MNICS will contribute to various projects as their budgets permit.

Additional Projects

Additional projects may be approved by the MNICS Task Force during the year and shall become part of this Financial/Operating Plan.

Project	Estimated Cost	Agency Contribution	Approval Date

MNICS/MIFC FINANCIAL/OPERATING PLAN, Fiscal Year 2017

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Bureau of Indian Affairs

By: _____ Acting

Title: Regional Director Date: 11/2/17

MN DNR, Division of Forestry

By: _____

Title: Director Date: _____

MN DPS, Homeland Security & Emergency Management

By: _____

Title: Director Date: _____

National Park Service

By: _____

Title: Superintendent, Voyageurs Park Date: _____

U.S Fish and Wildlife Service

By: _____

Title: Chief of Refuge, Region 3 Date: _____

U.S Forest Service, Chippewa National Forest

By: _____

Title: Forest Supervisor Date: _____

U.S Forest Service, Superior National Forest

By: _____

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Title: Director Date: 12/1/16

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By: Bill Carlson acty

Title: Superintendent, Voyageurs Park Date: NOV. 21, 2016

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National Park Service

By: _____

Title: Superintendent, Voyageurs Park Date: _____

U.S Fish and Wildlife Service

By: _____

Title: Chief of Refuge, Region 3 Date: _____

U.S Forest Service, Chippewa National Forest

By: Darla Lee

Title: Forest Supervisor Date: 11/9/16

U.S Forest Service, Superior National Forest

By: Stephen C Ryderstad

FOR Title: Forest Supervisor Date: 11/18/2016