MNICS AIR OPERATIONS WORKING TEAM – 2013 ASSIGNMENT WORKSHEET # 18 MNICS/GLFFC Annual Meeting 2013—Sheldon Mack

ISSUE: MNICS and GLFFC Partners need to share information regarding each agencies assets, cost, dispatch procedures and operating limitations.

BACKGROUND: Prior to spring fire season, partners need to know what assets are available to them and how they can obtain those assets if needed. This springs meeting will facilitate the needs.

RECOMMENDATIONS / EXPECTED PRODUCT: Meeting by GLFFC/and MNICS Aviation partners March 12 & 13, 2013 in Duluth MN.

A. **Implementation Plan: Hosted meeting in Duluth, invited the key players, each agency will brought a list of their assets, prices, location and operating limitations. The handouts were incorporated into an asset list shared with other partners.**

B. **Tasked to:**
    a. **Individual – Sheldon Mack**
    b. **Group -**
        i. **Leader –**
        ii. **Committee –**
        iii. **Meeting Date(s) -**
        iv. **Meeting Location -**

C. **Completion Date: March 15, 2013 – see items below.**

Submit completed products/reports to Acting Chair, Bill Schuster, so they can be forwarded to the MNICS Task Force for review/approval.

WHAT: GLFFC & MNICS partners' annual aviation sharing meeting

WHERE: Duluth MN – Canal Park Lodge

WHEN: **March 12 and 13, 2013**

WHO: GLFFC members and MNICS partners

HOW: **Day One:**

0930 – 1000 – Registration — All
1000 – 1030 – Greetings/Introductions — Sheldon Mack
1030 – 1100 - Aviation Safety
Gibson and Barnes Training — Frank Andrijeski
Flight Helmet Maintenance Intro

1100 – 1700 – Resource Sharing procedures: — All

Topics to be covered by each agency:

1. List of aircraft expected available & location - (handout)
2. Operating rate of each aircraft - (handout)
3. Dispatch procedures for the aircraft- (handout)
4. Frequencies for 2013 - (handout)
5. Limitations/restrictions on use/availability
6. Questions & answers regarding how other partners might benefit from any or all of the assets
7. Unique/new/or unusual missions or tactics
8. New technologies available for this year

1100 – 1115 – MN DNR Forestry
1115 – 1130 – MN DNR Enforcement
1130 – 1145 – MN Army National Guard
1145 – 1200 – MN State Patrol

1200 – 1300 – Lunch

Continuation of sharing procedures:

1300 – 1315 – Wisconsin DNR
1315 – 1330 – Michigan DNR
1330 – 1345 – Ontario
1345 – 1400 – Manitoba

1400 – 1415 – Break

1415 – 1430 – U.S. Forest Service
1430 – 1445 – Civil Air Patrol
1445 – 1500 – National Park Service
1500 – 1515 – Bureau of Indian Affairs
1515 – 1615 – U. S. Border Patrol – Grand Forks Sector

Aviation Operational Issues:

1615 – 1630 – EMS representative report
1630 – 1645 – News Media representative report
1645 – 1715 – GLFFC Border Ops Frequency cheat sheet updates – Jody Leidholm
17:15 – 17:20 – Flight Helmet Maintenance Training opportunity

Day 2 is set aside to deal with specific agency aviation resource sharing issues

Example:

0800 – 1200 – MN & Manitoba - Review Quick Strike Agreement. Ensure updated telephone #'s, contact names, signatures, etc.

MN & Ontario - Review Quick Strike Agreement. Ensure updated telephone #'s, contact names, signatures, etc.

MN/Manitoba/Ontario – Review Quick Strike Agreement. Ensure updated for 2006 – 2012: format, information, etc.

WI/Ontario Quick Strike procedures.

**** Others meet as needed.**

0900-1600 – Flight Helmet Inspection and Maintenance Training – Frank Andrijeski Gibson & Barnes
(Training purpose, target audience and agenda to be sent out in the near future)

MNICS/GLFFC ANNUAL MARCH MEETING

HISTORY:

This meeting began as a Minnesota Incident Command Systems Aviation Meeting. The purpose of the meeting was:

2. Get current data on what each partner had available for aviation assets for the coming fire season.
3. Determine the capability and limitations of the aviation assets and the agencies process.
4. Establish current and timely dispatch procedures to obtain each other's assets.
5. Address specific problems relating to sharing/exchanging and/or dispatching the assets.

In 1998, it was determined to expand the meeting to include GLFFC members under this same concept.

1. What assets does each agency have for the season?
2. How much do they cost?
3. How can a partner agency use them to their advantage?
4. How does a partner agency obtain or borrow the asset?
5. What can we learn from previous years and how can we make it faster, simpler, more efficient and/or safer?
6. What are the frequency updates for this year?
7. Are there any policy or operational changes for this season?

PROPOSAL FOR 2013:

1. Continue to include GLFFC members.
2. Focus the meeting on relevant topics that meet the meeting's purpose.
3. Focus on common issues (those items that pertain to all members) the first day;
   i.e.: Summary of everyone's assets
   Dispatch procedures for each partner – etc.
4. Have separate sessions that apply to only 1 or 2 members individually the second day;
   i.e.: Minnesota and Manitoba – address their border agreement.
   Wisconsin and Ontario – address exchange issues.
   Etc.