Admin Minnesota

Materials Management Division

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Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: V-52(5)

RESTRICTED TO DEFINED USERS
READ FOLLOWING INFORMATION CAREFULLY

DATE: MARCH 18, 2016

PRODUCT/SERVICE: VEHICLE RENTAL – LOCAL AND NATIONAL SERVICE
SHORT AND LONG TERM RENTALS

CONTRACT PERIOD: NOVEMBER 1, 2013, THROUGH OCTOBER 31, 2016

EXTENSION OPTIONS: UP TO 24 MONTHS

ACQUISITION MANAGEMENT SPECIALIST: RENEE ALLRAM

PHONE: 651.201.2441 **E-MAIL:** renee.allram@state.mn.us **WEB SITE:** www.mmd.admin.state.mn.us

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
ENTERPRISE LEASING COMPANY OF MINNESOTA, LLC dba Enterprise Rent-A-Car and National Car Rental 2775 Blue Water Road Eagan, MN 55121	**70774**	**NET 30**	**AS REQUIRED**

FOR IMMEDIATE SERVICE CONTACT THE RENTAL AGENCY DIRECTLY.

VENDOR NO.: 0000218973 **CONTACT:** Katie Wegner kathryn.m.wegner@erac.com **PHONE:** 651.905.5060 **FAX:** 763.225.0633

NOTE: BOTH ENTERPRISE RENT-A-CAR (Parent Company) and NATIONAL CAR RENTAL may be used under this Contract. All prices, terms and conditions are applicable to both companies. When stated as "Enterprise" or "Contract Vendor" in this document, it refers to both Enterprise Rent-A-Car and National Car Rental.

"RESTRICTED" **CONTRACT USERS.** This Contract is available to State agencies and MnSCU and to Minnesota members of State's Cooperative Purchasing Venture (CPV) program defined as:

Authorized Drivers: Refers to a driver that meets the definition of "Employee of the State" as defined by Minn. Stat. § 3.732, subd.1 (2) and also a driver that meets the definition "employee, officer, or agent" as defined by Minn. Stat. § 466.01, subd.6 who is also a Minnesota authorized CPV Member.

CPV Members: This Contract is ***only*** available to Minnesota authorized CPV members who's torts are governed by the Minnesota Municipal Tort Claims Act, Minnesota Statutes Chapter 466 – **Qualifying Minnesota entities only.**

Minnesota CPV Members should check the following link to verify they are eligible to use the Contract.

Eligible Agencies: http://www.mmd.admin.state.mn.us/pdf/V-52(5)EligibleAgencies.pdf

When using the Contract, MnSCU and CPV Members must comply with and may not deviate from the Contract terms and conditions or specifications as outlined.

STATE AGENCY CONTRACT USE. This Contract must be used by State agencies for vehicle rentals for local and national service. For vehicle rentals that are "initiated" in the State of Minnesota or other border locations as listed on the Contract Release.

Due to the high liability exposure for the service on the Contract, State agencies are required to use the Contract unless an exception is granted by the AMS listed.

PURCHASERS SHOULD THOROUGHLY REVIEW THE CONTRACT RELEASE – ONLY THE GOODS AND SERVICES THAT ARE IDENTIFIED IN THE CONTRACT MAY BE PURCHASED THROUGH THE CONTRACT.

15-PASSENGER VANS MAY NOT BE RENTED UNDER THIS CONTRACT.

STATE AGENCIES MAY NOT RENT 15 PASSENGER VEHICLES UNDER ANY CIRCUMSTANCES.

The Contract does not allow for rentals of 15 Passenger Vans. The National Highway Traffic Association requires that the Rental Agreement Addendum for Restricted Use of Passenger Vans with Seating for over 10 Occupants be signed by the Renter if the vehicle holds over 10 passengers. The State will allow the Renter to sign the Rental Agreement Addendum for Restricted Use of Passenger Vans with Seating for over 10 Occupants as attached.

AGENCY ORDERING INSTRUCTIONS. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax. The Renter may also make reservations with the Contract Vendor's reservation center or via the Contract Vendor's website.

Invoices will be issued directly to the Agency. If desired, an agency or personal credit card may be used at the time of the rental.

For "Quickstart service," the Renter will provide at least 72 hours notice, but not less than 24 hours notice, prior to vehicle pickup time.

Orders are to be placed directly with the Rental Branch being used or use the following websites:

www.enterprise.com OR www.nationalcar.com

For local service with rentals initiating in Minnesota, rentals may be direct billed using an agency purchase order or an agency or personal credit card. If using an agency or personal credit card, the renter must show the card at the counter when picking up the vehicle.

For national service reference State of Minnesota Customer Number XZ19113. For rentals originating out of state, please pay for the rental by credit card and submit to be reimbursed. If using an agency or personal credit card, the renter must show the card at the counter when picking up the vehicle.

If you have a need for direct billing at these out of state locations, purchase orders can be accepted at the Enterprise locations. Please contact Katie Wegner at 651.905.5060 or via e-mail at kathryn.m.wegner@erac.com to set up a nationwide billing number specific to your agency/department/college.

For Direct Billing and to ensure Contract rates and rules, use the Enterprise Customer Number specific to your department. To set up Direct Billing for national service, or if you are not sure what the local service Customer Number is, contact Katie Wegner at 651.905.5060 or via e-mail at kathryn.m.wegner@erac.com.

SPECIAL TERMS AND CONDITIONS

SCOPE. The purpose of the Contract is to provide a source for "short and long term "vehicle rentals for both local and national service. For vehicles needed for local service, use the Minnesota locations, or those border offices, that are listed in the Contract Release.

PRICES. Prices are firm through the first year. After that period, prices may be adjusted once a year. Price increases are not effective until they are approved by the AMS. Rental prices include all insurance coverage for the Renter/Driver as required by the State's Risk Management Division.

The Contract Vendor may not require, nor request, the Renter/Driver to pay any supplemental liability protection insurance or require them to agree to any collision and loss damage waivers. Renter/Driver's are instructed to decline additional insurance if offered at the Contract Vendor's counter as coverage is included in the Contract Price.

Contract Prices also include a Roadside Assistance Program (RAP) and renters are instructed to decline and RAP programs that may be offered at the Contract Vendor's counter.

NOTE: At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price.

For the purposes of this Contract, the following definitions shall prevail:

Acquisition Management Specialist (AMS)	The AMS is the State of Minnesota, Department of Administration, Materials Management Division's authorized representative who will manage the Contract.
Business	Refers to any Renter/Driver required traveling to do government work on behalf of their entity or a MnSCU sponsored event.

CPV Member	**COOPERATIVE PURCHASING VENTURE (CPV) MEMBERS.** The Contract will also be available to CPV members or who are defined in Minn. Stat. § 466.01, subd.1, who are members of the State of Minnesota's Cooperative Purchasing Venture (CPV) Program that qualify under Minn. Stat. § 471.59, subd.1. This is limited to Minnesota entities only. This Contract is ***only*** available to Minnesota authorized CPV members who's torts are governed by the Minnesota Municipal Tort Claims Act, Minnesota Statute Chapter 466 – **Qualifying Minnesota entities only.**
Emerald Club – National Car	The Emerald Club is an incentive program that National Car offers frequent users. Some of the incentives include the renter to "bypass" the counter, free rental days, frequent flyer miles and free hotel stays. State agencies must comply with Purchasing Policy 38 – "Receipt and/or Accrual and Use of Promotional Items and/or Benefits Earned when Purchasing Goods and Services with State Funds." Other Contract users must follow its local entities' requirements regarding promotional items and/or benefits earned when using its funds.
Local Service	Refers to the rental initiating in Minnesota or a border city (within 50 miles of the Minnesota border, i.e., Fargo, Superior, Hudson, etc.) with travel in the contiguous United States and Canada. Travel in Mexico is not included in the Contract. Vehicle rental programs will be for both short term and long term rental.
Long Term Rental	Refers to any transaction/rental period that will last for more than 31 days and less than eleven (11) months. **STATE AGENCIES – FOR RENTALS EXCEEDING 24 MONTHS:** If the term of the vehicle rental is expected to be longer than two years, contact Eleanor Pflager at Ellie.Pflager@state.mn.us to determine if a fleet vehicle is available.
Master Contract (Contract)	Refers to the mutually agreed document between the Contract Vendor and the State of Minnesota, Materials Management Division, for Vehicle Rental Services.
Master Rental Agreement	Refers to the document that the Renter signs at the Contract Vendor's locations and is used for tracking the Contract Vendor's inventory. Any terms and conditions included on the Contract Vendor's Master Rental Agreement are void and superseded by the State of Minnesota Contract.
MnSCU	MnSCU refers to the Minnesota State Colleges & Universities system as defined in Minn. Stat. § 136F.01. This does not include University of Minnesota.
National Service	Refers to the rental initiating in the contiguous United States (except for rentals within 50 miles of the Minnesota border, i.e., Fargo, Superior, Hudson, etc.) with travel in the contiguous United States. Rentals in Mexico or Canada are not included in the Contract. Vehicle rentals will be for short term rental only.
Passenger	Passengers in the rental vehicle must be an authorized representative of an entity as defined in the Contract and must be on official business for the entity. Non-entity personnel that are participating in the entity's official business event may also ride in the rental vehicle.
Rental	Refers to either short term or long term transactions.
Renter/Driver	Authorized Renter/Driver – Refers to an authorized representative or employee of an entity as defined in Minn. Stat. § 3.732, subd.1, or to an authorized representative or employee of an entity as defined in Minn. Stat. § 466.01, subd.1, who are members of the State of Minnesota's Cooperative Purchasing Venture (CPV) Program that qualify under Minn. Stat. § 471.59, subd.1, who possess a valid driver's license issued by the state in which the person resides, and who is 18 years or older. This is limited to Minnesota entities only.

	Any authorized Renter/Driver that may operate the rental vehicle outside the State of Minnesota must be 18 years of age or older unless an exception is granted by the AMS. Any authorized Renter/Driver must be 21 years of age if renting and operating 10 to 12 passenger vehicles.
Short Term Rental	Refers to any transaction/rental period that will last for one month (30 days) or less.
Vehicle	Refers to any car, station wagon, van, truck, etc., that is rented from the Contract Vendor.

OVERVIEW. The Contract Vendor will provide vehicles for local and national service to qualified Renters. The service will be provided on an "as needed" basis.

When needed to conduct official business, vehicles shall be available to all Renters that have a valid driver's license. For travel in and outside of the State of Minnesota, licensed drivers that are age 18 and older, and on official business travel, may rent vehicles under the terms and conditions of the Contract and will not be required to pay any extra charges from the Contract Vendor.

All qualified users of the Contract shall comply with the use restrictions of the Contract Vendor and shall use the vehicles in performance of the entity's business only which may include transporting the vehicle directly to and from the employee's residence. The entity's employees may be personally liable for loss of or damage to vehicles if performing non-state related activities.

The Contract Vendor may not deny rental to an entity if a vehicle is available. If a rental is denied when there is adequate inventory, the State agency may procure a vehicle from another vendor and charge the difference in cost to the Contract Vendor.

The service provided under the State's Master Contract is not intended to include large numbers of vehicles for a single scheduled or unscheduled event(s) that occurs in Minnesota such as, but not limited to, a national convention or sporting event, or a weather situation, where great numbers of vehicles are needed for security or other State or local agency requirements. The requesting agency may work with the Contract Vendor under the umbrella of the Contract and if vehicles are available and there is no interruption of service or change in price or insurance coverage. If vehicles are not available in this scenario, the requesting agency must solicit for its requirements separate and aside from the State Master Contract.

HOME STATE SERVICE AREA. The State of Minnesota (home state) desires the Contract Vendor to have rental vehicle service available on a State-wide basis. The service areas are defined as:

Metro Location Counties:	Includes Anoka, Carver, Chisago, Dakota, Hennepin, McLeod, Ramsey, Scott, Sherburne, Sibley, Washington and Wright
Non-Metro Locations:	Includes, but not limited to, Duluth, Rochester, Mankato, Bemidji, Moorhead, St. Cloud, Winona or cities located within 50 miles of the Minnesota border such as Fargo, Superior, Hudson, etc.

Vehicle rentals may be initiated at any Contract Vendor location in Minnesota or a border city and the vehicle may be returned to any Contract Vendor location in Minnesota or a border city regardless of where the rental was initiated.

The Contract Vendor will provide a list of its Minnesota locations with the Response. The Contract Vendor may add additional service locations throughout the Contract term if mutually agreed through a fully executed Contract Amendment.

Notwithstanding the foregoing, the Contract Vendor agrees that each rental facility which is operated by the Contract Vendor will honor the applicable Rental Charges specified in the Price Schedule offered. The Contract shall not apply to or cover vehicle rentals from rental facilities which are operated by a franchisee or licensees of the Contract Vendor as they will not be included in the Contract.

VEHICLE PICK UP/DROP OFF AT CONTRACT VENDOR'S FACILITY. The Contract Vendor shall ensure that there is at least one location within any given 50-mile radius in each home state service area which will be open and able to process vehicle pick-ups and drop-offs from 7:30 A.M., through 6:00 P.M., Monday through Friday, and from 9:00 A.M. to 12:00 P.M. (Noon) on Saturdays, except for designated State of Minnesota government holidays. It is preferred that rental transactions occur in Minnesota but if the Contract Vendor has other locations within a 50 mile radius of a Minnesota border, those locations may be included.

The State desires that if a Contract Vendor's location cannot be provided within a 50-mile radius in the district where an offer is made, the Contract Vendor shall provide alternate arrangements for early vehicle pick-up such as allowing pickup the night before, at no additional charge, and for late vehicle drop-off, such as providing a drop-box for after-hour returns at no additional charge.

RENTER PICK UP/DROP OFF AT OFFICE OR HOME. If requested, the Contract Vendor will drop off the vehicle at the Renter's office or pick the Renter up from home, if located within a 60 mile radius of the Rental Office. This delivery and pickup will require the Renter to return the vehicle to the Rental Office at the end of the rental. That is, the delivery to the office will allow the Renter to complete any necessary paperwork at the point of delivery (his/her office) and depart from that location and return possession of the rental vehicle to the Contract Vendor's Rental Office after the rental is complete. If required, the Contract Vendor will provide transportation for the Renter back to its office or home after the vehicle has been returned and checked in.

REPLACEMENT VEHICLE. In the course of a rental in progress, should any repair be found necessary, the Renter is to be notified, in writing, of the need for the repair. Immediate action to remedy the problem must occur and a replacement vehicle must be provided.

If, during the course of a rental in progress, the Contract vehicle should breakdown and is deemed inoperable by the user, the Contract Vendor will take immediate action to remedy the problem and a replacement vehicle must be provided.

LOCAL SERVICE – Refers to the rental originating in Minnesota or a border city with travel in the contiguous United States and Canada. Vehicle rental programs will be for both short term and long term rental. Travel in Mexico is not included in the Contract.

For rentals originating in Minnesota - All Master Rental Agreements for vehicles will be written in the name of the authorized Renter/Driver who will be operating the rental vehicle, and the driver shall provide his/her driver's license for inspection. The rental charge shall be a direct obligation of the Renter's entity and the Contract Vendor agrees that it shall not impose any financial obligation on the authorized Renter/Driver(s) who qualify as a Renter with the appropriate purchase order or pre-authorized consent of the employee(s)' agency as defined by the State's RFP (herein "Renter" or "Driver"). The terms and conditions of the Contract Vendor's Standard Rental Agreement do not apply to the authorized employee(s) who qualifies as a Renter/Driver.

NATIONAL SERVICE – Refers to the rental originating in the contiguous United States (except for rentals within 50 miles of the Minnesota border, i.e., Fargo, Superior, Hudson, etc.) with travel in the contiguous United States. *Travel and rentals in Canada are allowed with prior approval from the AMS and the State Risk Management Division. Travel or rentals in Mexico are not included in the Contract.* Vehicle rentals will be for short term rental only. The State desires the Contract Vendor to provide on-site airport service rather than shuttle service to a remote, off-airport location. Vehicle rental may be initiated at the Contract Vendor's location or via the internet.

For rentals originating outside of Minnesota - All Master Rental Agreements for vehicles will be written in the name of the authorized Renter/Driver who will be operating the rental vehicle, and the driver shall provide his/her driver's license for inspection. The rental charge shall be a direct obligation of the Renter's entity and the Contract Vendor agrees that it shall not impose any financial obligation on the authorized Renter/Driver(s) who qualify as a Renter with the appropriate purchase order or pre-authorized consent of the employee(s)' agency as defined by the State's RFP (herein "Renter" or "Driver"). The terms and conditions of the Contract Vendor's Standard Rental Agreement do not apply to the authorized employee(s) who qualifies as a Renter/Driver.

RENTER'S RESPONSIBILITIES.

a. All authorized drivers – age 18 or older – as defined in this Contract shall be eligible to drive the rental vehicles in all states except the Renter/Driver must be 21 years of age for renting and driving 12 passenger vans in any state. There shall be no additional charge for multiple authorized drivers. Rentals for trips shall be limited to no more than three drivers per vehicle.

b. **ADDITIONAL DRIVERS**.

For rentals originating in Minnesota -- The Contract Vendor Master Rental Agreements for vehicles will be written in the name of the renting employee or agency that will be operating the rental vehicle and the driver shall provide his/her driver's license for inspection. The rental charge shall be a direct obligation of the Renter and the Contract Vendor will agree that it shall not impose any financial obligation on the Renter's employee(s) who qualify as a Renter with the appropriate purchase order, agency or personal credit card or pre-authorized consent of the employee's agency as defined (herein "Renter" or "Driver"). The terms and conditions of the Contract Vendor's Standard Master Rental Agreement do not apply to the Renter's employee(s) or agency who qualifies as a Renter.

For rentals originating outside of Minnesota - The Contract Vendor's Master Rental Agreements for the rental of vehicles pursuant to this Agreement that originate with the Contract Vendor's offices located outside of the state of Minnesota will be written in the name of the authorized Renter/Driver who will be operating the rental vehicle and the driver shall provide his/her valid driver's license for inspection. The rental charge shall be a direct obligation of the entity and its authorized Renter/Driver will provide a purchase order number or agency or personal credit card for payment at the time the vehicle is picked up unless payment information was provided at the time the vehicle was reserved. The Renter agrees to pay the Contract Vendor upon demand for all rental and other undisputed charges incurred and other undisputed payments owed by a Renter/Driver under a Rental Contract relating to a rental for business use.

c. **RENTALS.** Since travelers on official business are representing the State of Minnesota and the applicable State agency, MnSCU or CPV agency, the Renter's name should be included as an agent of the State of Minnesota or the applicable agency. Renters shall not be required to use their personal resources to guarantee payment. All authorized Renters shall receive State of Minnesota Contract Prices. The Contract Vendor's rental agent may not sell additional insurance coverage, roadside assistance or any other programs not covered by the Contract to the authorized Renter. If this occurs, the Contract Vendor will issue credit to the Renter.

d. **LOSS OR DAMAGE TO RENTER'S PROPERTY.** The Contract Vendor will not be responsible for loss of, or damages to, any property left, stored or transported by the Renter, or any other persons in or upon any premises of the Contract Vendor. The Renter assumes all risk of such loss or damage and waives all claims against the Contract Vendor by reason thereof.

e. **FINES AND PENALTIES.** If a National Car Rental or Enterprise Rent-A-Car be at fault for a traffic violation, the traveler will not be held responsible for fines. When the customer returns the vehicle, the citation should be given to the rental counter representative so it may quickly resolve the matter.

In the event that National or Enterprise is not responsible for the parking or traffic violation, the traveler is responsible for all fines, penalties, and costs imposed for such violations, as well as expenses connected with the handling of such matters. All fines, penalties, and costs arising from parking or traffic violations may be billed to the credit card used at the time of rental. If the traveler does not notify National or Enterprise of the citation at the time of vehicle return, and the Contract Vendor is later notified of the citation, the Contract Vendor reserves the right to bill the traveler for the cost of the citation plus a $25 handling fee. If the traveler does notify National or Enterprise of the citation, the traveler may pay only the amount of the fine, avoiding all handling fees.

f. **DAMAGED OR STOLEN VEHICLE.** Should any vehicle be stolen, substantially damaged, or otherwise become unusable, the Contract Vendor shall, upon notification from the Renter, furnish the Renter a substitute vehicle of like make and body.

g. **ACCIDENT.** In the event of an accident, no Renter shall be asked for any monies at the time of the accident. All Renters will cooperate with the Contract Vendor by completing accident reports and giving any information to the proper authorities.

h. **OPERATOR'S UNAUTHORIZED USAGE OF VEHICLES**. The State and the Contract Vendor agree that (i) all of the authorized renters operating vehicles pursuant to this Agreement will be 18 years or older; (ii) all of the authorized renter's employees will not permit the rental vehicle to be used or operated by any person other than an additional driver authorized by the authorized renter's entity while in the course and scope of employment with the authorized entity; (iii) all of the authorized renter's employees(s) operating vehicles pursuant to a Master Rental Agreement must have a valid driver's license in their possession. The Contract Vendor shall inspect the driver's license of each employee to verify that each employee who will operate a Contract Vendor's vehicle has a valid and current driver's license with unrestricted driving privileges.

i. **SMOKING**. All vehicles rented must be "smoke free." The Renter will assure that all occupants comply with this requirement.

j. **CELL PHONE – TEXT MESSAGING USE.** Per Minn. Stat. § 169.475, "No person may operate a motor vehicle while using a wireless communications device to compose, read or send an electronic message when the vehicle is in motion or a part of traffic." In addition, the Renter is prohibited from using a cell phone, Personal Digital Assistant (PDA), or similar electronic equipment while operating a rental vehicle.

k. **TOWING**. The Renter is prohibited from obtaining towing services for any vehicles rented under the Contract. The Renter is instructed to contact the Contract Vendor if vehicle problems occur.

l. **OFF ROAD DRIVING –** Vehicles are to be used on highways and well maintained gravel roadways. However, if State business requires travel on minimum maintained roadways or off road, the proper vehicle should be selected for that purpose. Any recovery of damages that may occur from travel off of maintained roadways will be the responsibility of the Agency/Renter/Driver. This also includes towing if the vehicle becomes stuck or disabled while traveling off of a maintained roadway.

EQUIPMENT. *When available, vehicles capable of running on alternative fuels or hybrid vehicles are preferred.*

FIFTEEN (15) PASSENGER VANS MAY NOT BE RENTED OR SUPPLIED TO ANY RENTER USING THE STATE OF MINNESOTA CONTRACT.

CONDITION OF VEHICLE. At the time of the rental, vehicles are to be no more than 24 months old (as measured from the date of manufacture), cleaned, washed after the last use, and in well-maintained operating condition. Interior windshields shall be clean and the vehicle shall contain a full tank of fuel. All vehicles must be the property of the Contract Vendor. If the Renter fails to return the vehicle with a full tank of fuel, the Contract Vendor may charge for fuel at the rate per gallon offered in the response on the Price Schedule.

Vehicles shall be equipped with driver's-side airbag, automatic transmission, AM/FM radio and air conditioning. If made available by the vehicle manufacturer for the make and model of any of the vehicles within the applicable rental class, and defined by the manufacturer as a feature provided in the "Standard Features" or "Base Model," the vehicle shall, at the time of rental, also be equipped with the same features. If such a vehicle is not available at the time of the rental, a similar size vehicle equipped with the "Standard Features" or "Base Model" packages shall be made available to the Renter at no additional charge.

Upon completion of each rental, the Renter shall return the vehicle, together with all tires and equipment, in the same condition as when received, ordinary wear and tear excepted, to the place where the vehicle was first picked up by the Renter or delivered to the Renter's agency or the any other Contract Vendor location within the service area unless the vehicle was dropped off at the Renter's home or office.

The Contract Vendor will keep all vehicles provided in good working order. For the purposes of the Contract, full service shall mean that the Contract Vendor's offer includes, but is not limited to, all labor, all parts, material and equipment costs. The offer shall also include all emergency work, complete preventative maintenance as recommended by the manufacturer or specified herein, whichever is greater, all repairs and replacement of major or minor parts, as necessary, on the rental fleet, all administrative reporting or other requirements, all overhead costs and profit. It shall also include any ancillary fees and costs including permits, licenses, insurance, etc. Details of service not explicitly stated in these specifications, but necessarily attendant thereto, are deemed to be understood by the Contract Vendor and included herein.

It is the Contract Vendor's responsibility to maintain the vehicles and related equipment provided under the resulting Contract consistent with applicable safety and health codes.

VEHICLE CLASSIFICATION. The following classes of vehicle makes and models listed are to be used as an indication of the size and class the Renter would select. It is not necessary that the Contract Vendor maintain an inventory of all the listed models. The classification list is to be used as a guide to indicate under what class a specific model will be invoiced. The Contract Vendor will not be allowed to refuse to rent a vehicle under the Contract on the basis of a disagreement with the Contract classification. If a vehicle is available for rent to the general public, it must be available for rent under the Contract.

If, during the term of the Contract, a specific make or model changes class, it will be permissible for the Contract Vendor to rent that particular vehicle under the new class. The Contract Vendor must notify the Department of Administration prior to the change and provide proof of the reclassification. The Contract Vendor may provide any of the makes and models of vehicles that are listed in a specific class.

a. **Hybrid Cars. This vehicle may be a sedan (with a city MPG rating of 30 or greater or have an EPA highway MPG rating or 35 or greater) or a SUV (with a city MPG rating of 27 or greater or have an EPA highway MPG rating or 32 or greater).**

b. **Compact Cars.** This is a vehicle with between 100 to109 cubic feet of interior passenger and cargo volume and includes, but is not limited to, Nissan Versa, Toyota Yaris, Ford Focus, Dodge Dart, Chevrolet Cruze.

c. **Mid-Size Cars.** This is a vehicle with 110 to 119 cubic feet of interior passenger and cargo and includes, but not limited to, Chevrolet Malibu, Chrysler 200, Dodge Avenger, Ford fusion, Toyota Camry.

d. **Large Cars.** This is a vehicle with 120 or more cubic feet of interior passenger and cargo volume equal, but not limited to, Chevrolet Impala, Dodge Charger, Chrysler 300 and Ford Taurus.

f. **Minivan.** This is a vehicle under 8,500 pounds Gross Vehicle Weight Rating equal, but not limited to, Chevrolet Town & Country, Dodge Caravan, Volkswagen Routan.

g. **Small Pickup Trucks.** This is a vehicle under 4,500 pounds Gross Vehicle Weight Rating equal, but not limited to, Toyota Tacoma, Nissan Frontier

h. **Standard Pickup Trucks.** This is a vehicle with 4,500 to 8,500 pounds Gross Vehicle Weight Rating equal, but not limited to, Chevrolet Silverado, Dodge Ram 1500, Ford F150 and GMC 1500 Sierra.

i. **Sports Utility Vehicle (SUV) – Standard Size.** This is defined as a two or four wheel drive vehicle that will hold up to five passengers.

j. **Sports Utility Vehicle (SUV) – Large Size.** This is defined as a two or four wheel drive vehicle that will hold six to nine passengers.

k. **10-12 Passenger Vans.** This is a vehicle under 8,500 pounds Gross Vehicle Weight Rating equal, but not limited to, Ford E150, Chevrolet G1500 and Chevrolet G2500.

For any van with a seating capacity of 10 or 12 passengers rented pursuant to this Agreement, the State agrees to abide by the following restrictions unless otherwise modified by mutual agreement between the Contract Vendor and the State:

(1) The van will not be operated or used in Canada.
(2) The van does not meet Federal Bus Safety Standards and Contract Users will not transport children in the (12th) grade or younger.

SPECIALLY EQUIPPED VEHICLES (Optional). It is the intention of the State of Minnesota to offer disabled employees rental vehicles that are in compliance with the Americans with Disabilities Act (i.e., hand controls) requirements if the Contract Vendor offers such vehicles. If provided by the Contract Vendor, the Renter will provide 72 hours advance notice when specially equipped vehicles are required.

FUEL. The Renter shall supply all fuel necessary for the operation of the vehicle and shall have the option to refuel or not refuel the vehicle at the time of the return. If the vehicle is not refueled when returned to the Rental office, the Contract Vendor's standard refueling rates as offered on the Price Schedule shall apply.

ORDER PROCESSING

ORDER PROCESSING. "The Renter may make reservations with the Contract Vendor's reservation center or via the Contract Vendor's website. For "Quickstart service," the Renter will provide at least 72 hours, but not less than 24 hours' notice prior to vehicle pickup time.

The Contract Vendor will accept an agency purchase order or an agency credit/purchasing card or the Renter's personal credit card for both local and national service.

The Contract Vendor must take precautions that the Renter's personal information is handled in a confidential and sensitive manner."

INVOICE REQUIREMENTS. Enterprise and National will accept purchase orders and/or an agency credit card or the Renter's personal credit card for both local and national service.

Payment terms are net 30.

Invoices can be provided directly to the renter at the rental counter or through automatic e-receipts.

RENTAL RATES - SHORT TERM RENTALS

During the initial term, as set forth herein, short term rental rates for the vehicles will be as offered. These rates will include full comprehensive and collision protection as well as $2 million in third party liability. Rental rates will be firm during the initial term of the Contract unless the Contract Vendor offers decreased prices. The Contract Vendor shall provide a thirty (30) day prior written notice to the State of any increase in rental at Contract extension.

The daily rental charge shall be calculated based on a continuous 24 hour period from the beginning to the end of the rental, not a calendar day. Example: The charge for a rental commencing at 5:30 P.M. on a Monday, the 1st of a month, (paperwork complete and vehicle released) and completed (vehicle returned) by 5:30 P.M. Tuesday, the 2nd of the same month, will be one rental day. If the vehicle is returned after that period, the Contract Vendor may charge a late fee prorated for the number of hours late based on the daily rental rate. The late fee may not to exceed the daily rental rate.

The terms and conditions of the Contract are in effect until the Renter/Driver returns the rented vehicle.

At the end of the short term rental, the Renter will return the vehicle to the Contract Vendor with a full tank of gas. The cost for fuel, if the vehicle is returned with less than full tank of gas, will be at the rate (percentage) offered above the weekly gasoline price for the Midwest as posted in the Department of Energy Fuel Index at http://www.eia.gov/petroleum/gasdiesel.

RENTAL RATES - LONG TERM RENTAL

During the initial term, as set forth herein, long term rental rates for the vehicles will be as offered. These rates will include full comprehensive and collision protection as well as $2 million in third party liability. Rental rates will be firm during the initial term of the Contract unless the Contract Vendor offers decreased prices. The Contract Vendor shall provide a thirty (30) day prior written notice to the State of any increase in rental at Contract extension.

The monthly rental charge shall be calculated based on a continuous 24 hour period from the beginning to the end of the rental. Monthly pricing is calculated and in effect on any rental four (4) weeks in duration or twenty-eight (28) days in duration. If the vehicle is returned after that period, the Contract Vendor may charge a late fee not to exceed a one month rental rate, amortized by the number of days the vehicle is late.

The terms and conditions of the Contract are in effect until the Renter/Driver returns the rented vehicle.

The maximum number of Subsequent Rental Periods under this Master Rental Agreement shall not exceed eleven (11) months (the initial monthly rental and ten (10) subsequent renewals). Upon completion of 11 months, the Renter must return to the Contract Vendor to sign a new rental ticket (for vehicle tracking) and receive another vehicle of like kind. The process would continue for every rental cycle that reaches 11 months.

At the end of the long term rental, the Renter will return the vehicle to the Contract Vendor with a full tank of gas. The Cost for fuel, if the vehicle is returned with less than full tank of gas, will be at the rate (percentage) offered above the weekly gasoline price for the Midwest as posted in the Department of Energy Fuel Index at http://www.eia.gov/petroleum/gasdiesel.

VEHICLE MAINTENANCE - LONG TERM RENTAL

On long term rentals, vehicle inspection and maintenance are required upon any of the following circumstances:

(1) If the Renter encounters difficulties with the operation or performance with the rental vehicle (and the rental vehicle is safely driven);

(2) Upon notification from the Contract Vendor that the rental vehicle is the subject of a recall or is otherwise due for service. The Renter will contact the Contract Vendor to either coordinate a specific time or place to deliver the vehicle for the required maintenance, or to receive instructions from the Contract Vendor to service the vehicle at the Contract Vendor's authorized service vendor.

LIABILITY TO THIRD PARTIES

The Contract Vendor agrees to provide Supplemental Liability Protection (SLP) on short and long term rentals. Authorized Renter/Drivers are provided with minimum financial responsibility limits as set forth in the applicable motor vehicle financial responsibility laws of the state where the vehicle is operated, and excess insurance which supplies authorized drivers with third party liability protection with a combined single limit per accident equal to the difference between the minimum financial responsibility limits set forth above and Supplemental Liability Protection (SLP) of $2,000,000. SLP applies while driving in the United States and Canada, if the car is rented and returned in the United States. SLP does not apply in Mexico; SLP does not provide Personal Injury Protection benefits; Uninsured/Underinsured Motorist Coverage; No Fault; First Party Benefits or supplemental No Fault Insurance. SLP is also subject to the terms, conditions, provisions, limitations and exclusions contained in this Contract and in the Supplemental Liability Policy. If any provisions of the Contract conflict with any provisions of the Supplemental Liability Policy, the terms of the Supplemental Liability Policy will apply.

LIABILITY FOR DAMAGE TO CONTRACT VENDOR'S VEHICLE

DAMAGE WAIVER ("DW") FOR BUSINESS RENTALS. For rentals to Authorized Drivers, for business use, Base Rental Charges include full DW (with no deductible) upon the terms and subject to the limitations set forth in the Contract Vendor's standard form of rental contract ("Rental Contract").

EXCLUSIONS TO PROVIDING COLLISION DAMAGE WAIVER PROTECTION AND SUPPLEMENTAL LIABILITY PROTECTION. Pursuant to the Minnesota Department of Commerce Commissioner's authority as outlined in Minn. Stat. § 72A.125, subd. 3, the following are acceptable exclusions to providing Collision Damage Waiver Protection and Supplemental Liability Protection to the authorized operator of the Contract Vendor's vehicle:

1. Damage or loss that results directly from the intentional, reckless, willful, or wanton misconduct of an authorized driver in the operation of a vehicle; or

2. Damage or loss that results directly from an authorized driver's operation of a vehicle while legally intoxicated or under the influence of any illegal drugs, as defined or determined under the laws of the state in which the damage or loss occurred; or

3. Damage or loss which directly results from an authorized driver's operation of a vehicle to tow or push cargo or any other object; or

4. Damage or loss arising out of the operation of a vehicle for any commercial purpose; or

5. Damage or loss arising out of the use of a vehicle in the commission of a criminal act, provided the use of the vehicle is substantially related to the criminal activity. In order for this exclusion to be applicable, the criminal activity must be classified as a felony under the laws of the state in which the criminal activity occurred; or

6. Damage or loss arising out of the operation of a vehicle in any speed test, speed contest, or driver training activity; or

7. Damage or loss arising out of the operation of a vehicle outside the United States or Canada; or

8. Damage or loss which occurs to a vehicle if the Renter provided fraudulent or false information and the rental company would not have rented the vehicle if it had received true information; or

9. Damage or loss arising out of the operation of a vehicle by an unauthorized driver; or

10. Damage or loss that occurs as the result of continued operation of a vehicle when such operation would cause damage to the vehicle (i.e., operating a vehicle after warning lights are illuminated, a flat tire occurs, or steam rises from the engine).

Should any of these exclusions be found to be void or unenforceable by the Minnesota Department of Commerce Commissioner after the effective date of a contract, the remaining exclusions as listed shall continue to apply.

PRICE SCHEDULE. Prices listed take into consideration all inherent costs of providing the requested goods and/or services. The State will not pay any additional charges beyond the price(s) listed in the response, unless otherwise provided for by law or expressly allowed by the terms of the Contract. Any use tax or airport fee that is required by the State where the rental is initiated will be paid by the Renter and will be itemized on the invoice.

If lower prices or benefits are offered by the Contract Vendor through promotions, or on subsequent contract(s) or price agreement(s) to anyone, the same pricing structure or benefit must be extended to any existing comparable State Contract that the Contract Vendor may have in effect at the time. Failure to comply may result in cancellation of the State Contract.

It shall be mutually agreed that the Contract Vendor has included costs to remedy all deficient items in their offer and they will be responsible for satisfactory functioning of the equipment without extra compensation.

TAXES. Vehicles rented are subject to Minnesota State Sales Tax when the agreement is entered into in Minnesota. For rentals originating in Minnesota, Renters will be directed to complete all transactions with the Contract Vendor's Minnesota locations. The Contract Vendor will be required to collect the minimum 6.875% Minnesota Sales Tax which may vary by location, the 9.2% rental tax and the 3% fee*, or current published tax rates from the Department of Revenue*, from the Renter. These charges should be listed as separate line items on the invoice and should not be calculated into the basic daily rental cost. Taxes will be based on Minnesota Revenue Sales Tax Fact Sheet 125 or Tax Fact Sheet 136, or as amended.

The Contract Vendor will charge sales tax to the Renter on the invoice for the purchase order issued for the goods or services offered in the Contract. The State's Direct Pay permit will not apply for orders against this Contract.

If rentals originate outside of the State of Minnesota, the rental state's tax rules will apply.

The above tax fees apply to **short term rentals**. For **long term rentals**, only Minnesota State Sales Tax is applicable. If additional rental tax or fees are in advertently charged on long term rentals, contact the Contract Vendor's Rental Office directly.

LATE RETURN CHARGE. If the vehicle is returned after the agreed rental period, the Contract Vendor may charge a late fee not to exceed the daily pro-rated rate based on the monthly rental rate. If the vehicle is more than five days late, the Contract Vendor must contact the AMS listed. The Responder should clearly state the plan for late returns and any additional fees if different from those stated above.

DROP CHARGE. In the event a Renter elects to return a vehicle to an office of the Contract Vendor's other than the location at which the vehicle was obtained or delivered to, it shall pay the Contract Vendor a "drop charge" as set forth on the Price Schedule. If no price is included on the Price Schedule, the service shall be considered part of the "basic rental fee" and no additional charges may be accessed to the Renter.

QUICKSTART PROGRAM. The State desires the Responder to offer a "quickstart" or "jump start" rental program to facilitate rentals that are made available after 4:00 PM and the charges are suspended until the time of departure that evening or the following morning, or a Saturday morning without rental charges starting until Monday morning, no later than the time at which the rental location opens. The fee will show on the invoice as an "other" fee. "Quickstart" rentals may only be used for State business.

INSURANCE COVERAGE. All rentals include the following coverage:

Both Short Term Rental rates and Long Term Rental rates will include the following insurance coverage:

Supplemental Liability Protection (SLP) of $2,000,000 on short and long tern rentals.

Full comprehensive and collision coverage.

The Contract Vendor may not require or request the Renter to pay any supplemental liability protection insurance or require them to agree to any additional collision and loss damage waivers. State employees will be instructed to decline this coverage if offered as vehicles are rented. Non-state agency users may make its decisions to purchase the additional coverage or not.

ROADSIDE ASSISTANCE PROGRAM (RAP). All rentals include a Roadside Assistance Program. Services provided with the Roadside Assistance Program are detailed on the Price Schedule. Roadside Assistance services are available in the United States and Canada.

PRODUCT OR SERVICE	SWIFT COMMODITY CODE
Rental, Car	78111808
Rental, Truck	78111808
Rental, Van	78111808
Late Fee or Drop Charge	78111808
Fuel – Charged by Contract Vendor	78111808
Airport Fees (if applicable)	78111808
Other – Quickstart Program	78111808

CLICK HERE FOR PRICE SCHEDULE - http://www.mmd.admin.state.mn.us/pdf/V-52(5)EnterprisePriceSchedule.pdf

CLICK HERE FOR ENTERPRISE LOCATIONS - http://www.mmd.admin.state.mn.us/pdf/V-52(5)EnterpriseLocations.pdf

Contract Release: V-52(5)

REVISIONS:

03/18/16 AMS change to Renee Allram. No other changes to the contract have been made.
11/01/15 The contract is extended through October 31, 2016, with adjusted prices. All other terms and conditions remain unchanged.

03/20/15 AMS change to Chris Marquette. No other changes to the contract have been made.

12/02/14 AMS change to Renee Allram. No other changes to the contract have been made.

11/21/14 Vehicle models are updated on the Price Schedules. No changes to the prices, terms and conditions.

09/09/14 The Contract is extended through October 31, 2015, at the same prices, terms and conditions except the language regarding “large number of vehicles” in the Overview is modified.

03/26/14 Contract Release is updated to add language regarding National Rental Emerald Club definition on Page 4.

01/21/14 Contract Release is updated to modify van usage language.

11/15/13 Contract amended to add Enterprise CarShare Program for DHS. Other “qualified” Contract users may contact the AMS listed for additional information on the Program.

ELIGIBLE AGENCIES

Ability Building Center
Achieve Services Inc
AFSA High School #4074
Aitkin Police Dept
Arrowhead Library System
Arrowhead Regional Computing Consortium #868
Arrowhead Regional Corrections
Arrowhead Regional Development Commission
Augsburg Fairview Academy #4111
Barnesville Police Department
Becker County DAC
Bemidji Regional Airport Authority
Benton Stearns Education District #6383
Best Academy #4192
Big Stone Soil & Water Conservation District
Blue Earth Cty Soil & Water Conservation District
Blue Earth Light & Water
BlueSky Charter School #4082
Buffalo Lake Police Dept
Cannon Valley Trail
Carver County CDA
Cedar Riverside Community School #4004
Cedar Valley Services Inc
Centennial Fire District
Centennial Lakes Police
Central Minnesota Municipal Power Agency
Children's Clinic Network
Children's Hospitals & Clinics of Minnesota
Children's Minnetonka
Chippewa County Montevideo Hospital
Chisago County Soil & Water Conservation District
Chisago Lakes Joint Sewage Treatment Commission
Chisholm Hibbing Airport Authority
Choice Inc
City Academy #4000
City of Adams
City of Albany
City of Albert Lea
City of Albertville
City of Alexandria
City of Alpha
City of Amboy
City of Andover
City of Annandale
City of Anoka
City of Apple Valley
City of Appleton
City of Arden Hills
City of Audubon
City of Aurora
City of Austin
City of Babbitt
City of Bagley
City of Barnesville
City of Battle Lake
City of Baudette
City of Baxter
City of Bayport
City of Becker
City of Bemidji
City of Benson
City of Big Falls
City of Big Lake
City of Birchwood Village
City of Bird Island
City of Biwabik
City of Blackduck
City of Blaine
City of Blooming Prairie
City of Bloomington
City of Blue Earth
City of Bowlus
City of Braham
City of Brainerd
City of Breezy Point
City of Brewster
City of Brooklyn Center
City of Brooklyn Park
City of Buffalo
City of Buhl
City of Burnsville
City of Byron
City of Caledonia
City of Callaway
City of Cambridge
City of Canby
City of Cannon Falls
City of Canton
City of Carlos
City of Carlton
City of Carver
City of Cass Lake
City of Center City
City of Centerville
City of Champlin
City of Chanhassen

ELIGIBLE AGENCIES

City of Chaska
City of Chatfield
City of Chisago City
City of Chisholm
City of Circle Pines
City of Claremont
City of Clarkfield
City of Clear Lake
City of Clearwater
City of Cleveland
City of Climax
City of Cloquet
City of Cohasset
City of Cold Spring
City of Cologne
City of Columbia Heights
City of Columbus
City of Cook
City of Coon Rapids
City of Corcoran
City of Cottage Grove
City of Cottonwood
City of Courtland
City of Cromwell
City of Crookston
City of Crosby
City of Crosslake
City of Crystal
City of Danube
City of Dassel
City of Dawson
City of Dayton
City of Deephaven
City of Delano
City of Detroit Lakes
City of Dilworth
City of Dodge Center
City of Dover
City of Duluth
City of Dundas
City of Dunnell
City of Eagan
City of Eagle Bend
City of Eagle Lake
City of East Bethel
City of East Grand Forks
City of East Gull Lake
City of Eden Prairie
City of Eden Valley
City of Edina
City of Eitzen
City of Elbow Lake
City of Elgin
City of Elk River
City of Elko New Market
City of Ellsworth
City of Ely
City of Emily
City of Erskine
City of Evansville
City of Eveleth
City of Excelsior
City of Eyota
City of Fairfax
City of Fairmont
City of Falcon Heights
City of Faribault
City of Farmington
City of Fergus Falls
City of Fertile
City of Finlayson
City of Fisher
City of Floodwood
City of Foley
City of Forest Lake
City of Fountain
City of Franklin
City of Frazee
City of Fridley
City of Fulda
City of Gaylord
City of Gibbon
City of Gilbert
City of Glencoe
City of Glenwood
City of Golden Valley
City of Goodview
City of Grand Marais
City of Grand Meadow
City of Grand Rapids
City of Granite Falls
City of Greenbush
City of Greenfield
City of Halstad
City of Ham Lake
City of Hamburg

City of Harmony
City of Hastings
City of Hawley
City of Hector
City of Henderson
City of Hendricks
City of Henriette
City of Herman
City of Hermantown
City of Heron Lake
City of Hibbing
City of Hill City
City of Hinckley
City of Hitterdal
City of Hokah
City of Holdingford
City of Hopkins
City of Howard Lake
City of Hoyt Lakes
City of Hugo
City of Hutchinson
City of Independence
City of International Falls
City of Inver Grove Heights
City of Ironton
City of Isanti
City of Isle
City of Jackson
City of Janesville
City of Jenkins
City of Jordan
City of Kasson
City of Kenyon
City of Kerkhoven
City of Kimball
City of LaCrescent
City of Lafayette
City of Lake City
City of Lake Crystal
City of Lake Elmo
City of Lake Park
City of Lakeland
City of Lakeville
City of Lamberton
City of Lanesboro
City of LaPrairie
City of Lauderdale
City of Le Center
City of Le Sueur
City of Leonidas
City of Lester Prairie
City of Lewiston
City of Lexington
City of Lindstrom
City of Lino Lakes
City of Lismore
City of Litchfield
City of Little Canada
City of Little Falls
City of Long Lake
City of Long Prairie
City of Lonsdale
City of Loretto
City of Luverne
City of Mabel
City of Madelia
City of Madison
City of Madison Lake
City of Mahnomen
City of Mahtomedi
City of Mankato
City of Mantorville
City of Maple Grove
City of Maple Lake
City of Maple Plain
City of Mapleton
City of Maplewood
City of Marble
City of Marine on St Croix
City of Marshall
City of Mayer
City of Mazeppa
City of McGregor
City of McIntosh
City of Medford
City of Medina
City of Melrose/Melrose Public Utilities
City of Mendota Heights
City of Middle River
City of Milaca
City of Millerville
City of Minneapolis
City of Minneota
City of Minnetonka
City of Minnetrista
City of Montevideo

City of Montgomery
City of Monticello
City of Montrose
City of Moorhead
City of Mora
City of Morgan
City of Morris
City of Morristown
City of Mound
City of Mounds View
City of Mountain Iron
City of Mountain Lake
City of Murdock
City of Nashwauk
City of New Brighton
City of New Hope
City of New Prague
City of New Richland
City of New Trier
City of New Ulm
City of New York Mills
City of Newport
City of Nisswa
City of North Branch
City of North Mankato
City of North St Paul
City of Northfield
City of Norwood Young America
City of Nowthen
City of Oak Grove
City of Oak Park Heights
City of Oakdale
City of Okabena
City of Olivia
City of Onamia
City of Orono
City of Orr
City of Ortonville
City of Osakis
City of Osseo
City of Ostrander
City of Otsego
City of Owatonna
City of Park Rapids
City of Paynesville
City of Pelican Rapids
City of Pequot Lakes
City of Perham
City of Peterson
City of Pine City
City of Pine Island
City of Pine River
City of Pipestone
City of Plainview
City of Plato
City of Plummer
City of Plymouth
City of Preston
City of Princeton
City of Prior Lake
City of Proctor
City of Ramsey
City of Red Lake Falls
City of Red Wing
City of Redwood Falls
City of Remer
City of Renville
City of Rice
City of Richfield
City of Robbinsdale
City of Rochester
City of Rockford
City of Rogers
City of Roseau
City of Rosemount
City of Roseville
City of Round Lake
City of Royalton
City of Rush City
City of Rushford
City of Rushford Village
City of Rushmore
City of Sanborn
City of Sandstone
City of Sartell
City of Sauk Centre
City of Sauk Rapids
City of Savage
City of Scandia
City of Shafer
City of Shakopee
City of Shoreview
City of Shorewood
City of Silver Bay
City of Slayton
City of Sleepy Eye

ELIGIBLE AGENCIES

City of South St Paul
City of Spicer
City of Spring Grove
City of Spring Lake Park
City of Spring Valley
City of Springfield
City of St Anthony
City of St Augusta
City of St Bonifacius
City of St Charles
City of St Cloud
City of St Francis
City of St James
City of St Joseph
City of St Louis Park
City of St Michael
City of St Paul
City of St Paul Park
City of St Peter
City of Stacy
City of Staples
City of Stephen
City of Stewart
City of Stewartville
City of Stillwater
City of Stockton
City of Taconite
City of Taylors Falls
City of the Village of Minnetonka Beach
City of Thief River Falls
City of Tonka Bay
City of Tower
City of Trimont
City of Truman
City of Twin Valley
City of Two Harbors
City of Tyler
City of Underwood
City of Vadnais Heights
City of Vergas
City of Victoria
City of Virginia
City of Wabasha
City of Waconia
City of Wadena
City of Waite Park
City of Walker
City of Walnut Grove
City of Wanamingo
City of Warren
City of Warroad
City of Waseca
City of Watertown
City of Watkins
City of Waverly
City of Wayzata
City of Wells
City of West Concord
City of West St Paul
City of Westbrook
City of Wheaton
City of White Bear Lake
City of Williams
City of Willmar
City of Windom
City of Winnebago
City of Winona
City of Winsted
City of Winthrop
City of Wolf Lake
City of Woodbury
City of Worthington
City of Wykoff
City of Wyoming
City of Zimmerman
City of Zumbrota
Clearwater DAC
Clearwater River Watershed District
Cloquet Area Fire District
College Prep Elementary #4193
Cook Co North Shore Hospital
Coon Creek Watershed District
Coon Lake Improvement District
Countryside Public Health
County of Aitkin
County of Anoka
County of Becker
County of Beltrami
County of Benton
County of Big Stone
County of Blue Earth
County of Brown
County of Carlton
County of Carver
County of Cass
County of Chippewa

ELIGIBLE AGENCIES

County of Chisago
County of Clay
County of Clearwater
County of Cook
County of Cottonwood
County of Crow Wing
County of Dakota
County of Dodge
County of Douglas
County of Faribault
County of Fillmore
County of Freeborn
County of Goodhue
County of Grant
County of Hennepin
County of Houston
County of Hubbard
County of Isanti
County of Itasca
County of Jackson
County of Kanabec
County of Kandiyohi
County of Kittson
County of Koochiching
County of Lac qui Parle
County of Lake
County of Lake of the Woods
County of Le Sueur
County of Lincoln
County of Lyon
County of Mahnomen
County of Marshall
County of Martin
County of McLeod
County of Meeker
County of Mille Lacs
County of Morrison
County of Mower
County of Murray
County of Nicollet
County of Nobles
County of Norman
County of Olmsted
County of Otter Tail
County of Pennington
County of Pine
County of Pipestone
County of Polk
County of Pope
County of Ramsey
County of Red Lake
County of Redwood
County of Renville
County of Rice
County of Rock
County of Roseau
County of Scott
County of Sherburne
County of Sibley
County of St Louis
County of Stearns
County of Steele
County of Stevens
County of Swift
County of Todd
County of Traverse
County of Wabasha
County of Wadena
County of Waseca
County of Washington
County of Watonwan
County of Wilkin
County of Winona
County of Wright
County of Yellow Medicine
Dakota County Community Development Agency
Delano Municipal Utilities
Des Moines Valley Health & Human Services
District One Hospital
Duluth Seaway Port Authority
Eagle Ridge Academy Charter School #4122
East Central Regional Library
East Central Solid Waste Commission
Elk River Municipal Utilities
Epic Enterprise Inc
FAR North Public Transit
Fish Trap Lake Lake Improvement District
Floodwood Services & Training Inc
Fond du Lac Transit
Freeborn County Soil & Water Conservation District
Gillette Children's Specialty Healthcare
Glencoe Regional Health Services
Grand Lake Volunteer Fire Dept
Grand Portage Reservation Tribal Council
Granite Falls Municipal Hospital
Great River Regional Library

ELIGIBLE AGENCIES

Guild Inc
Hamel Volunteer Fire Department
Hancock Fire Dept
Harbor City International School #4085
Harvest Preparatory #4032
Headwaters Regional Development Commission
Hennepin County Medical Center
Hennepin South Services Collaborative
Hermantown Volunteer Fire Dept
Hiawatha Valley Education District #6013
Hibbing Public Utilities
High School for Recording Arts #4039
Higher Ground Academy #4027
Housing & Redevelopment Authority of Bemidji
Housing & Redevelopment Authority of Brainerd
Housing & Redevelopment Authority of Duluth
Housing & Redevelopment Authority of Hibbing
Housing & Redevelopment Authority of Hutchinson
Housing & Redevelopment Authority of Montevideo
Hubbard County DAC
Hubbard County Soil & Water Conservation District
Human Services of Faribault & Martin County
Hutchinson Police Dept
Hutchinson Utilties Commission
Independent School District #1
Independent School District #1
Independent School District #11
Independent School District #110
Independent School District #111
Independent School District #112
Independent School District #113
Independent School District #116
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ELIGIBLE AGENCIES

Independent School District #282
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Independent School District #738
Independent School District #742
Independent School District #743
Independent School District #745
Independent School District #75
Independent School District #750
Independent School District #761
Independent School District #769
Independent School District #777
Independent School District #803
Independent School District #811
Independent School District #820
Independent School District #821

ELIGIBLE AGENCIES

Independent School District #829
Independent School District #831
Independent School District #832
Independent School District #833
Independent School District #834
Independent School District #846
Independent School District #850
Independent School District #852
Independent School District #876
Independent School District #877
Independent School District #881
Independent School District #882
Independent School District #883
Independent School District #885
Independent School District #91
Independent School District #911
Independent School District #912
Independent School District #916
Independent School District #93
Independent School District #94
Industries Inc
Isanti Fire District
Itasca Area Schools Collaborative #6070
Jackpot Junction Casino
KIPP Minnesota Charter School #4191
Kitchigami Regional Library System
La Crescent Montessori & STEM School #4054
Lac qui Parle County Airport
Lake County DAC Inc
Lake Minnetonka Conservation District
Lakefield Police Dept
Lakes Area Police
Lakes Country Service Cooperative #926
Lakewood Health System
Lakewood Volunteer Fire Department
League of Minnesota Cities
Lionsgate Academy #4183
Little Canada Fire Dept
Longville Police Department
Lower St Croix Valley Fire Protection District
Lowry Police Dept
Mahnomen Health Center
Marshall & Polk Rural Water System
Marshall Municipal Utilities
Mastery School #4209
Math and Science Academy #4043
McLeod Soil & Water Conservation District
Menahga Police Department
Merrick Inc
Metro Bus
Metropolitan Airports Commission
Metropolitan Council
Metropolitan Emergency Services Board
Metropolitan Library Service Agency (MELSA)
Metropolitan Mosquito Control District
Metropolitan Sports Facilities Commission
Mid-State Education District #6979
Midwest Special Services Inc
Mille Lacs County Area DAC
Minneapolis Public Housing Authority
Minnehaha Creek Watershed District
Minnesota Counties Information Systems
Minnesota Counties Intergovermental Trust
Minnesota Internship Center Charter #4102
Minnesota Lake Police Dept
Minnesota Service Cooperatives
Minnesota State College Student Assocation
Minnesota State Fire Department Association
Minnesota State University Student Association
Minnesota Valley Transit Authority
Mississippi Watershed Management Organization
MNSCU - Alexandria Technical & Community College
MNSCU - Anoka Ramsey Community College
MNSCU - Anoka Technical College
MNSCU - Bemidji State University
MNSCU - Central Lakes College
MNSCU - Century College
MNSCU - Dakota County Technical College
MNSCU - Fond du Lac Tribal & Community College
MNSCU - Hennepin Technical College
MNSCU - Hibbing Community College
MNSCU - Inver Hills Community College
MNSCU - Itasca Community College
MNSCU - Lake Superior College
MNSCU - Mesabi Range Community & Technical College
MNSCU - Metropolitan State University
MNSCU - Minneapolis Community & Technical College
MNSCU - Minnesota State University Mankato
MNSCU - Minnesota State University Moorhead
MNSCU - MN State Community & Technical College
MNSCU - MN West Community & Technical College
MNSCU - Normandale Community College
MNSCU - North Hennepin Community College

ELIGIBLE AGENCIES

MNSCU - Pine Technical College
MNSCU - Rainy River Community College
MNSCU - Ridgewater College
MNSCU - Riverland Community College
MNSCU - Rochester Community & Technical College
MNSCU - South Central College
MNSCU - Southeast Technical College
MNSCU - Southwest Minnesota State University
MNSCU - St Cloud State University
MNSCU - St Cloud Technical & Community College
MNSCU - St Paul College
MNSCU - System Office
MNSCU - Vermilion Community College
MNSCU - Winona State University
Moose Lake Police Dept
MRCI Worksource
National Sports Center
Nicollet Soil & Water Conservation District
North Memorial
North St Louis Soil & Water Conservation District
Northeast Contemporary Services Inc
Northeast Minnesota Office of Job Training
Northern Lights Library Network
Northfield Hospital & Clinics
Northwest Passage High School #4049
Occupational Development Center
Opportunity Services Inc
Options Inc
Paul Bunyan Transit
Pelican River Watershed District
Pequot Lakes Housing & Redevelopment Authority
PHASE Inc
Plum Creek Library System
Pope Douglas Solid Waste Management
Port Authority of the City of St Paul
Prairie Lakes Municipal Solid Waste Authority
Prairie Lakes Youth Programs
Prairieland Solid Waste Management
PrimeWest Health
ProAct Inc
Productive Alternatives Inc
Public Housing Agency of the City of St Paul
Rainbow Rider Transit Board
Ramsey County Library
Ramsey/Washington Metro Watershed District
Ramsey/Washington Suburban Cable Commission
Region V Computer Services Cooperative #865
Regions Hospital
Resource Training & Solutions #923
Rice Memorial Hospital
Rise Inc
RiverRider Public Transit System
Rochester Public Utilities
Root River Soil & Water Conservation District
Rum River Special Education Cooperative #6079
Scott County Agricultural Society
Scott County Community Development Agency
Scott Soil & Water Conservation District
SEMMCHRA
Shakopee Mdewakanton Sioux Community
Shakopee Public Utilities
Shell Rock River Watershed District
Shooting Star Casino
Sibley County DAC
Sojourner Truth Academy #4038
South Metro Fire Dept
Southeast Service Cooperative #921
Southwest Health & Human Services
Southwest Minnesota Broadband Services
Southwest Transit
Spring Lake Park Fire Dept
St Anthony Fire Dept
St Cloud Hospital & CentraCare Health System
St Cloud HRA
St Joseph's Medical Center
Sullivan Lake Improvement District
Supporting Hands Nurse-Family Partnership
SW/WC Service Cooperative #991
Swift County DAC
Thief River Falls Housing & Redevelopment Authority
Thief River Falls Regional Airport Authority
Three Rivers Park District
TIES
Town of Big Lake
Town of Duluth - Police Dept
Town of Embarrass
Town of French
Town of May
Town of Rice Lake
Town of Silver Creek
Town of Thomson
Township of Avon
Township of Baldwin
Township of Biwabik
Township of Bradford
Township of Cambridge

Township of Camden
Township of Canosia
Township of Cascade
Township of Cascade & Rochester
Township of Chatham
Township of Columbia
Township of Corinna
Township of Crooked Lake
Township of Deer River
Township of Deerwood
Township of Eagles Nest
Township of Eastern
Township of Fanny
Township of Fayal
Township of Fillmore
Township of Forestville
Township of Franklin
Township of Harris
Township of Hollywood
Township of Ideal
Township of Irondale
Township of Isanti
Township of Kenyon
Township of Kroschel
Township of LaGrand
Township of Lake
Township of Lent
Township of Lessor
Township of Linwood
Township of Livonia
Township of Loon Lake
Township of Luxemburg
Township of Maple Grove
Township of Marion
Township of Martin
Township of May
Township of Moe
Township of Monticello
Township of Munch
Township of Nevis
Township of Orrock
Township of Paynesville
Township of Pike Bay
Township of Pine City
Township of Preble
Township of Ravenna
Township of Rockford
Township of Roosevelt
Township of Shamrock
Township of Shingobee
Township of Silver Creek
Township of Solway
Township of Spring Hill
Township of Spring Lake
Township of Stanford
Township of Sunrise
Township of Sylvan
Township of Trout Lake
Township of Troy
Township of Turtle Lake
Township of Wabana
Township of Webster
Township of Wheatland
Township of Wheeling
Township of White
Township of White Bear
Township of Workman
Township of Yucatan
Township of Zumbrota
Trailblazer Joint Powers Board
Trek North High School #4106
TSE Inc
Two Rivers Watershed District
United States Postal Service
University of Minnesota - BCED
University of Minnesota - Purchasing
University of Minnesota Duluth
University of Minnesota Physicians
Upper Minnesota River Watershed District
Upper MN Valley Regional Development Commission
USDA Forest Service - Superior National Forest
WACOSA
Washington County HRA
Wasioja Education Technology Coop #6048
Wells Public Utilities
West Concord Public Charter School #4214
West Hennepin Public Safety Dept
West Metro Fire Rescue District
Western Lake Superior Sanitary District
White Earth Nation
Winona Health Services
Winona ORC Industries
Wright Technical Center #966
Yinghua Academy #4140
Zumbro Education District #6012
Zumbro Valley Mental Health Center

Zumbrota Area Ambulance Association

PRICE SCHEDULE AMENDMENT NO. 3 EFFECTIVE 11/1/15 - 10/31/16

RENTAL RATES INCLUDE THE FOLLOWING:

Rates include up to 3,000 miles on daily and weekly rates on all vehicles.
Over 3,000 miles are charged at $ .20 per mile

Rates include vehicles delivered with full tank of gas except 12 passenger vans.

Rates include Roadside Assistance Program.

No additional rates will be applied to add "additional authorized drivers."

All rates include Supplemental Liability Protection (SLP) of $2,000,000 and full comprehensive and collision coverage. This waives the renter of responsibility for physical damage to the rental vehicle, up to its entire value, with no deductible. Restrictions of coverage as defined in the State Master Contract.

FUEL REQUIREMENTS

All rentals will be furnished with a full tank of gas upon delivery
except for 12 passenger vans at off-airport locations which
will have at least a half tank of gas and must be returned with the same.

Percent of markup over fuel index for gas if returned with less than
full tank for cars and trucks or half tank on 12-passenger Vans - 33%

One Way Rentals - 500 Free miles - over 500 miles = $60.00 Charge

Late Return Charge - $15.00 per hour up to cost of one rental day

Delivery/Pickup of Rented vehicle from nearest Rental Office
0 - 10 miles - No charge
11 - 35 miles - $25.00
36 to 60 miles - $50.00
60 miles or more - $75.00 (subject to availability)
Vehicles must be returned to the renting branch.

ROADSIDE ASSISTANCE PROGRAM (RAP)
Included in cost of rental at no additional charge

INCLUDES:
Lockout Service
Jump Start
Tire Change
Fuel Delivery
Key Replacement
Towing - if unrelated to an accident

NOT INCLUDED:
Glass Replacement
Tire Repair or Replacement
Towing if related to accident

For rentals in New York, California, and Kansas
the RAP does not provide protection for lost keys.

QUICK START PROGRAM

Upon Request, Enterprise will charge a $10.00 per rental “Quickstart” fee for vehicles that are made available after 4:00 PM. The charges are suspended until the time of departure that evening or the following morning, no later than the time at which the Enterprise Rental location opens.

$30.00 per rental “Quickstart” fee available on Friday after 4:00 PM
$20.00 per rental “Quickstart” fee available Saturday mornings.

The charges are suspended until the time of departure no later than the time at which that Enterprise rental location opens.

All "Quickstart" charges will show on the invoice as an "other" fee.

THIS PROGRAM IS INTENDED FOR BUSINESS USE ONLY PER THE TERMS OF THE CONTRACT

CLEANING FEE: If the vehicle is returned and is excessively dirty, the Contract Vendor may charge all actual costs for interior detailing to allow for future rentals. The Renter reserves the option to obtain the detailing services and pay directly for the cleaning.

VEHICLE RENTAL PRICE SCHEDULE - SHORT TERM RENTALS

***** 15 PASSENGER VANS MAY NOT BE RENTED AGAINST THIS CONTRACT *****

TYPE OF VEHICLE	AUTHORIZED RENTERS * Up to 3,000 miles per rental DAILY RATE	 WEEKLY RATE
COMPACT CARS Toyota Yaris, Dodge Dart of similar	**$34.50**	**$172.50**
COMPACT HYBRIDS Prius	**$49.00**	**$245.00**
MID-SIZE CARS Corolla, Focus, Chrisyler 200 or similar	**$37.00**	**$185.00**
LARGE/FULL SIZE CARS Impala, Fusion, Camry or similar	**$39.00**	**$195.00**
MINI VANS Town and Country or similar	**$57.00**	**$285.00**
SMALL PICKUP TRUCKS Tacoma, Nissan Frontier or similar	**$52.00**	**$260.00**
STANDARD PICKUP TRUCKS Dodge Ram, F-150 or similar	**$57.00**	**$285.00**
CARGO VANS Chevrolet Express or similar	**$47.00**	**$235.00**
SUV - SMALL SIZE RAV 4, Escape or similar	**$60.00**	**$300.00**
SUV - STANDARD SIZE Grand Cherokee, Ford Edge or similar	**$64.00**	**$320.00**
SUV - LARGE SIZE Tahoe, Durango, or similar	**$82.00**	**$410.00**
***** VANS - 10-12 PASSENGER** Ford E150, Chevrolet G1500 or similar	**$102.00**	**$510.00**

VEHICLE RENTAL PRICE SCHEDULE - LONG TERM RENTALS

Rental Conditions - Rental originates in Minnesota and must be re-written every 30 days.

MONTHLY USAGE DOES NOT EXCEED 3,000 MILES

***** 15 PASSENGER VANS MAY NOT BE RENTED AGAINST THIS CONTRACT *****

TYPE OF VEHICLE	MONTHLY RENTAL FEE
COMPACT CARS Toyota Yaris, Dodge Dart of similar	**$690.00**
COMPACT HYBRIDS Prius	**$980.00**
MID-SIZE CARS Corolla, Focus, Chrisyler 200 or similar	**$740.00**
LARGE/FULL SIZE CARS Impala, Fusion, Camry or similar	**$780.00**
MINI VANS Town and Country or similar	**$1,080.00**
SMALL PICKUP TRUCKS Tacoma, Nissan Frontier or similar	**$1,040.00**
STANDARD PICKUP TRUCKS Dodge Ram, F-150 or similar	**$1,140.00**
CARGO VANS Chevrolet Express or similar	**$940.00**
SUV - SMALL SIZE RAV 4, Escape or similar	**$1,200.00**
SUV - STANDARD SIZE Grand Cherokee, Ford Edge or similar	**$1,280.00**
SUV - LARGE SIZE Tahoe, Durango, or similar	**$1,640.00**
***** VANS - 10-12 PASSENGER** Ford E150, Chevrolet G1500 or similar	**$1,790.00**

DISCOUNTS FOR RENTALS LONGER THAN ONE MONTH

Second subsequent monthly rental period:	**$25.00**	**off original monthly rate**
Third subsequent monthly rental period:	**$50.00**	**off original monthly rate**
Fourth through eleventh subsequent monthly rental period:	**$75.00**	**off original monthly rate**
Cost per mile if usage exceeds 3,000 miles per month	**$0.20**	**per mile**

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Listing of Minneapolis/St.Paul Metro Area Enterprise Locations

***Airport – T1**	On-Site at MSP International Airport	612-727-3313
***Airport – T2**	7150 Humphrey Drive, Mpls, MN 55111	612-970-3753
Apple Valley	15136 Galaxie Avenue, Apple Valley, MN 55124	952-891-3200
Arden Hills	3761 N. Lexington Ave., Arden Hills, MN 55082	651-482-9999
Blaine	10600 Central Avenue NE, Blaine, MN 55434	763-786-2557
Bloomington (South)	950 W 94th St., Bloomington, MN 55420	952-886-0266
Bloomington (East)	1020 American Blvd. W., Bloomington, MN 55420	952-884-7144
Brooklyn Center	6223 Brooklyn Blvd., Brooklyn Center, MN 55429	763-533-1700
***Brooklyn Park**	8200 Lakeland Ave N., Brooklyn Park, MN 55445	763-493-3085
Burnsville	400 County Road 42 W, Burnsville, MN 55337	952-892-7500
Cottage Grove	7515 – 95th Street, Cottage Grove, MN 55016	651-458-4142
Coon Rapids	2740 Main Street NW., Coon Rapids, MN 55448	763-323-1134
Eagan	1340 Duckwood Dr., Eagan, MN 55123	651-452-0977
***Eden Prairie**	16001 Venture Lane, Eden Prairie, MN 55344	952-941-8011
Edina	3230 Southdale Circle, Edina, MN 55435	952-926-3669
Elk River	265 Carson Street, Elk River, MN 55330	763-241-8944
Forest Lake	568 Lake St. N, Forest Lake, MN 55025	651-464-9065
Hastings	1217 Vermillion Street, Hastings, MN 55033	651-480-1110
Hopkins	10841 Excelsior Blvd., Hopkins, MN 55343	952-938-8825
Inver Grove Heights	5480 S. Robert Trail, Inver Grove Hts, MN 55077	651-457-7000
***Minneapolis –Downtown**	110 S. 10th Street, Minneapolis, MN 55403	612-824-4433
***Minneapolis – Uptown**	236 West Lake Street, Minneapolis, MN 55408	612-822-3932
Minneapolis – South	5504 Lyndale Ave. S., Minneapolis, MN 55419	612-824-8088
Monticello	4093 Chelsea Road, Monticello, MN 55362	763-295-6225
New Hope	5575 Highway 169 N Suite A, Plymouth, MN 55442	763-566-2000
Plymouth	2440 Fernbrook Lane N, Plymouth, MN 55447	763-553-9434
Roseville	3114 Old Highway 8, Roseville, MN 55113	651-631-3500
Shakopee	1238 Vierling Drive E, #1, Shakopee, MN 55379	952-403-1001
Spring Lake Park	7800 Hwy 65 NE, Spring Lake Park, MN 55432	763-717-1212
***St. Louis Park**	6801 Wayzata Blvd., St. Louis Park, MN 55246	952-542-8535
St. Paul – Downtown	395 East 7th Street, St. Paul, MN 55101	651-225-9766
***St. Paul – Midway**	1161 University Avenue W, St. Paul, MN 55104	651-228-0088
Stillwater	14454 N. 60th Street, Stillwater, MN 55082	651-351-0000
Wayzata	1310 East Wayzata Blvd., Wayzata, MN 55391	952-249-1300
***White Bear Lake**	1567 E. Cty Road E, White Bear Lake, MN 55110	651-484-2911
Woodbury	8230 Hudson Rd., Woodbury, MN 55125	651-772-2995

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Listing of Non-Metro Minnesota Area Enterprise Locations

Alexandria	1506 Broadway Street	320-763-9100
Baxter/Brainerd	16384 Airport Road, Ste. 2	218-829-7321
Bemidji	3824 Moberg Drive NW, Ste. 401, Bemidji, MN 56601	218-759-9960
Buffalo	701 Hwy 55 E, Buffalo, MN 55313	763-684-0304
Duluth	301 East Central Entrance, Duluth, MN 55811	218-722-5800
Duluth Airport	4701 Grinden Drive, Duluth, MN 55811	218-722-7426
Hibbing	11038 Highway 37, Bldg. G, Hibbing, MN 55746	218-263-3660
Hudson	2101 Coulee Road, Hudson, WI 54016	715-377-1220
Mankato	111 Star St., Ste. 107, Mankato, MN 56001	507-388-8865
Marshall	1650 W. College Dr, Ste. 137, Marshall, MN 56258	507-532-3723
Moorhead	2901 S. Frontage Rd., Moorhead, MN 56560	218-422-3001
Northfield	150 Water Street South, Northfield, MN 55057	507-664-9944
Owatonna	2020 S Cedar Avenue, Owatonna, MN 55060	507-455-1023
Rochester	838 38th St. NW, Rochester, MN 55901	507-282-9190
Rochester-South	1000 12th Street SW, S. Rochester, MN 55902	507-529-5505
***Rochester-Airport**	7701 Helgerson Dr. SW, Rochester, MN 55902	507-289-3366
St. Cloud	3630 Division Street, St. Cloud, MN 56301	320-240-9000
Superior, WI	3215 Tower Avenue, Superior, WI 54880	715-395-9900
Willmar	275 28th St. SE, Willmar, MN 56201	320-214-0744
Winona	1231 Gilmore Ave.Ste. A-11, Winona, MN 55987	507-454-4462

**Denotes locations open 7 days a week, or having extended hours.*

Listing of Border Enterprise Locations (Out of State)

Fargo, ND	4453 West Main Avenue, Fargo, ND 58103	701-492-9595
Fargo, ND	501 38th St. SW, Fargo, ND 58103	701-277-8349
Fargo, ND	2801 32nd Ave. NW, Fargo, ND 58102 (Airport)	701-451-9560
Eau Claire, WI	2927 E. Hamilton Ave, Eau Claire, WI 54701	715-835-2500
Grand Forks, ND	2205 S. Washington St., Grand Forks, ND 58201	701-775-3977
La Crosse, WI	227 3rd St. South, La Crosse, WI 54601	608-785-7400
Mason City, IA	2740 4th St. SW, Mason City, IA 50401	641-423-8300
Sioux Falls, SD	2801 N. Jaycee Lane, Sioux Falls, SD 57104	605-338-4100
Sioux Falls, SD	4101 W. 41st Street, Sioux Falls, SD 57106	605-323-1173
Sioux Falls, SD	1322 N. Minnesota Ave, Sioux Falls, SD 57104	605-977-6100