

EMERGENCY EQUIPMENT RENTAL - USE ENVELOPE

REQUEST #

CONTRACTOR		
RESOURCE REQUEST NO.		ORDERED BY
ARRIVED AT MOBILIZATION POINT/ICP		
DATE	TIME	LOCATION
OPERATOR(S)		
EQUIPMENT		
TYPE	SIZE	NUMBER
DATE RELEASED		TIME RELEASED

FORMS:

- _____ **CONTRACT (OF-294 EERA, I-BPA, VIPR, ETC...)**
- _____ **OF-296 VEHICLE/HEAVY EQUIPMENT INSPECTION CHECKLIST (PREUSE)**
- _____ **OF-297 EMERGENCY EQUIPMENT SHIFT TICKET(S)**
- _____ **OF-286 EMERGENCY EQUIPMENT USE INVOICE**
- _____ **OF-288 EMERGENCY FIREFIGHTER TIME REPORT (IF APPLICABLE)**
- _____ **COMMISSARY ISSUES (IF APPLICABLE)**
- _____ **OF-304 EMERGENCY EQUIPMENT FUEL AND OIL ISSUE (IF APPLICABLE)**
- _____ **OF-296 VEHICLE/HEAVY EQUIPMENT INSPECTION CHECKLIST (RELEASE)**
- _____ **ALL GOVERNMENT ISSUED SAFETY EQUIPMENT RETURNED**
- _____ **RESOURCE ORDER**
- _____ **GENERAL MESSAGES / OTHER DOCUMENTATION**

ALL FORMS ARE INCLUDED IN THIS ENVELOPE. ALL SIGNATURES HAVE BEEN OBTAINED AND THE ENCLOSED INVOICE IS COMPLETE AND READY FOR PAYMENT. ALL FUEL, OIL, PARTS AND COMMISSARY ISSUES HAVE BEEN POSTED.

ADMINISTRATIVE OFFICE OFFICE FOR PAYMENT

ADDRESS:

FORWARDED FOR PAYMENT:

DATE:

BY:

BATCH:

CLAIM PENDING

YES ☐

NO ☐

CLAIM COMPLETED

FINDINGS & DETERMINATION

DOCUMENTS INCLUDED

FINAL PACKAGE REVIEWED BY:

DATE:

EQUIPMENT TIME RECORDER

DATE

PHONE:

FINANCE SECTION CHIEF OR PROC

DATE

PHONE:

NRCG 2014