MNICS WORKING TEAM ASSIGNMENT WORKSHEET

TO:_____ **DATE**:

ASSIGNMENT: Identify a pool of people who may be available to support the MNICS teams as a computer tech.

BACKGROUND: It is currently difficult to find a computer tech to support a MNICS team upon activation with the initial set-up and problem solving of required IT systems. Having computer support in the early stages of an activation is critical to get the needed computers and IT systems up and running to support the team's functions and responsibilities. The current pool and availability of computer techs does not seem to be fulfilling the needs of the team. The possibility of having this be a named position on the team and emphasizing the position is typically only needed for the first few days may aid in increasing the availability and pool of potential candidates.

EXPECTED PRODUCT FROM THE TEAM: The availability of a computer tech with each MNICS team for rotation and upon activation.

DRAFT DUE to Task Force:_____

TASK FORCE ACTION APPROVED:_____ **DISAPPROVED**:_____

Working Team Meeting Date(s):_____ **Location:**_____

Implementation Plan:_____

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_____

Anticipated Completion Due Date: _____

Remarks: _____

_____

BY: _____