MNICS WORKING TEAM ASSIGNMENT WORKSHEET

TO:_____ **DATE**:

ASSIGNMENT: Formalize a process and plan to provide for a seamless transition in the event the Metro All Hazard Incident Management Team is called upon for assistance on an incident.

BACKGROUND: The Metro All Hazard Incident Management Team has shadowed and trained with the MNICS teams and they are available and willing to help out where needed. Currently there is no formal process for the call up of the Metro Team, having a formalized agreement would aid in ensuring a smooth transition if there would be a need to order or put the Metro Team on alert. Another component in the process would be to ensure a qualified wildfire person is assigned with the Metro Team in the event of alert or activation. It is the recommendation of the OWT that if the Metro Team is put on Alert or activated that a person with the minimum qualification of DIVS be assigned to the team. The one component missing from the Metro Team is wildland fire experience and this would ensure the expertise needed to be successful.

EXPECTED PRODUCT FROM THE TEAM: Formalized process and needed support for the activation of the Metro All Hazard Incident Management Team.

DRAFT DUE to Task Force:_____

TASK FORCE ACTION APPROVED:_____ **DISAPPROVED**:_____

Working Team Meeting Date(s):_____ **Location:**_____

Implementation Plan:_____

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Anticipated Completion Due Date: _____

Remarks: _____

_____

BY: _____