

MNICS WORKING TEAM ASSIGNMENT WORKSHEET

TO: _____

DATE: _____

ASSIGNMENT: Increase familiarity and comfort level of communications team members with the current inventory of communication equipment and systems available at the cache for incidents.

BACKGROUND: Due to the often long periods of time between team activations and the use of communications equipment it has been identified that the time required to get required equipment up and functioning on the initial stages of an incident may be reduced. Improving the time needed to get communication equipment and systems up and running with a team call-up would help to improve communications, safety, and tactical operations in the early stages of an incident.

EXPECTED PRODUCT FROM THE TEAM: Improved proficiency of communications team member's skills in setting up and maintaining required communication equipment and systems by having an annual refresher day to work with equipment.

DRAFT DUE to Task Force: _____

TASK FORCE ACTION APPROVED: _____ **DISAPPROVED:** _____

Working Team Meeting Date(s): _____ **Location:** _____

Implementation Plan: _____

Anticipated Completion Due Date: _____

Remarks: _____

BY: _____